

WORK PROGRAM
of Technical Committee of COOMET TC 4 “Information and Training” for 2018–2020

No.	Project ID	Name of Project / work	Coordinator of Project / work	Participants	Supposed terms of realization	Notes
SC 4.1 “Support in Developing the Basic Metrological Infrastructure of COOMET Member Countries”						
4.1.1		Analysis of structures of National metrological services of new COOMET members	Chairperson of TC 4 Chairperson of SC 4.1	TC 4 Members	2018–2020	
4.1.2		Preparation and holding training workshops for NMI staff of COOMET member countries	Chairperson of TC 4 Chairpersons of SC 4.1, SC 4.3	SC 4.1, SC 4.3 Members	2018–2020	
4.1.3	725/UA/17	Organisation and holding the Workshop in 2018 within the BIPM Capacity Building & Knowledge Transfer Programme (CB&KT) for the countries with developing metrological infrastructure	Chairperson of TC 4 Chairperson of SC 4.1	COOMET Committee Members	2018	
4.1.4		Organisation and holding the Workshop in 2019 within the BIPM Capacity Building & Knowledge Transfer Programme (CB&KT) for the Chairpersons of TC 1.1–1.12, TC 3.1 due to the expecting revision of CIPM MRA	Chairperson of TC 4 Chairperson of SC 4.1	Chairpersons of TC 1.1–1.12, TC 3.1	2019	
4.1.5	731/BY/17	Analysis of national training systems for NMIs and metrologists of COOMET member-countries	Member of TC 4 from Belarus	TC 4 Members	2018–2019	
4.1.6	New Project	Analysis of proficiency level requirements to the specialists metrologists of COOMET member-countries	Member of TC 4 from Kazakhstan	TC 4 Members	2018–2020	
SC 4.2 “COOMET Informational Resources”						
4.2.1		Development and support of informational COOMET resources: web-site, web-portal and databases	Chairperson of SC 4.2 Site and portal administrators On-line editors of portal	TC 4 Members Chairpersons of TCs	2018–2020	
4.2.2		Preparing and publishing regional editions of COOMET (reports, researches, annotations) in the field of metrology for attracting the attention from the side of political and economic communities in COOMET member countries	Head of COOMET Secretariat, COOMET Secretariat	TC 4 Members	2018–2020	

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4.2.3		Preparation of the base presentation about COOMET activity	COOMET Secretariat		2018	
4.2.4	543/AM/11	Administration the database of RM of COOMET	Project coordinators	Members of SC 4.2, TC 1.12	2018–2020	
4.2.5	New Project	Development of a common form for presenting the information from member-countries and COOMET TCs on informational resources	TC 4 Deputy Chairperson, COOMET Secretariat, TC 4 Secretariat	Technical editors of countries and TCs	2018–2020	
4.2.6	New Project	Development of the proposals of transfer of metrological procedures and services of NMIs of COOMET member-countries into digital format	Chairperson of TC 4	Members of SC 4.2, TC 2, TC 5	2018–2020	
SC 4.3 “Raising Proficiency Level and Work with Young Metrologists”						
4.3.1		Preparation of annual programmes for training workshops on actual questions of metrology	Chairperson of TC 4, Chairpersons of SC 4.1, SC 4.3		2018–2020	
4.3.2	518/UZ-a/11	Training of specialist of measurement, calibration and testing laboratories	Project coordinators	Members of working group	2018	
4.3.3	553/UZ/12	The development of competencies and qualifications within COOMET for specialists and metrologists of measurement, calibration and testing laboratories for training on the basis of the modular approach	Project coordinators	Members of Working Group	2018	
4.3.4	656/UA/15	Training on the basis of the modular approach for the metrologists-specialists of medical laboratories	SC 4.3 Member from Ukraine		2018	
4.3.5	New Project	Development of the methods of organizing and conducting interactive training via COOMET web-resources	TC 4 Member from Germany		2018–2020	
4.3.6	739/CN/17	The organisation and holding of a training activity in 2018 in field of food safety measurement	TC 4 Member from China			