



MINUTES

30th online COOMET Committee meeting

24 September 2020

COOMET Secretariat

The COOMET Committee meeting was convened by the President, Mr. Valery Hurevich, and was held online on 24 September 2020.

LIST OF PARTICIPANTS

Representatives of national metrological institutions of COOMET member countries		
Country	First name and surname	Status in COOMET, NMI
AZERBAIJAN	1. Oktay ABBASOV	COOMET Committee member, AzMI
	2. Azer GURBANOV	National Secretariat, AzMI
ARMENIA	3. Kamo MOVSISYAN	COOMET Committee member, NIM
BELARUS	4. Valery HUREVICH	COOMET President, COOMET Committee member, BelGIM
	5. Nadezhda LIAKHOVA	Head of COOMET Secretariat, BelGIM
	6. Olga SHEMAGONOVA	COOMET Secretariat, BelGIM
	7. Svetlana KAZAK	COOMET Secretariat, BelGIM
BOSNIA AND HERZEGOVINA	8. Haris MEMIC	National COOMET Secretariat in Bosnia and Herzegovina, IMBIH
GERMANY	9. Peter ULBIG	COOMET Vice-President, COOMET Committee member, Chair of TC2, PTB
	10. Moritz ACKERMANN	National COOMET Secretariat in Germany, PTB
GEORGIA	11. Nino MIKANADZE	COOMET Vice-President, COOMET Committee member, Chair of COOMET QF, GEOSTM
KAZAKHSTAN	12. Toktabek TOKANOV	COOMET Committee member, KazInMetr
	13. Dauren SHARIPOV	KazInMetr
CHINA	14. Shuying SONG	COOMET Committee member, NIM
	15. Gao WEI	Director of the International Cooperation Department of NIM
	16. Sophia LI	National COOMET Secretariat in China, NIM, International Cooperation Department
KYRGYZSTAN	17. Mukhamat KAPAROV	COOMET Committee member CSM under ME KR (KYRGYZSTANDART)
	18. Nurgazy BOTOEV	CSM under ME KR (KYRGYZSTANDART)
LITHUANIA	19. Evaldas NAUJALIS	Representative of COOMET Committee member, FTMC
MOLDOVA	20. Anatolie MELENCIUC	COOMET Committee member, INM

Representatives of national metrological institutions of COOMET member countries		
Country	First name and surname	Status in COOMET, NMI
RUSSIA	21. Sergei GOLUBEV	COOMET Vice-President, COOMET Committee member, Rosstandart
	22. Anna CHUNOVKINA	Chair of JCMS, Chair of TC 1.1, VNIIM
	23. Sergey KOMISSAROV	National COOMET Secretariat in Russia, VNIIMS
SLOVAKIA	24. Dusan BUTAS	COOMET Committee member, SMU
TAJIKISTAN	25. Jurakhon RAHIMZODA	Representative of COOMET Committee member, National COOMET Secretariat in the Republic of Tajikistan, Tajikstandard Agency
TURKEY	26. Mustafa ÇETİNTAŞ	COOMET Committee member, TUBITAK UME
	27. Enver SADIKOĞLU	National COOMET Secretariat in Turkey, TUBITAK UME
UZBEKISTAN	28. Lazizbek SAIDORIPOV	COOMET Committee member, UzNIM
	29. Marat YUNUSOV	National COOMET Secretariat in Uzbekistan, UzNIM
UKRAINE	30. Pavel NEYEZHMAKOV	COOMET Vice-President, COOMET Committee member, Chair of TC 4, NSC "Institute of Metrology"
	31. Yuliya BUNYAYEVA	National COOMET Secretariat in Ukraine, NSC "Institute of Metrology"

Interpreter	
BELARUS	Konstantin KORZH

Representatives of the following COOMET member countries were not present at the meeting:

Country	Information on non-attendance
BULGARIA	Neither COOMET President nor Secretariat has any information on the reasons of non-attendance of a representative of Bulgaria
DPR OF KOREA	Neither COOMET President nor Secretariat has any information on the reasons of non-attendance of a representative of DPR of Korea
CUBA	A letter was received informing about the impossibility of attending the meeting for technical reasons and because of the time difference
ROMANIA	Neither COOMET President nor Secretariat has any information on the reasons of non-attendance of a representative of Romania

OPENING OF THE MEETING

COOMET President, Mr.Valery Hurevich, opened the meeting and welcomed the Committee members, their official representatives and accompanying specialists.

ADOPTION OF THE AGENDA

After the introduction of the participants, COOMET Committee adopted the following agenda:

№	Issue	Speaker
1.	About implementation of the resolutions of the 29th COOMET Committee meeting. Presentation of the minutes	<i>N. Liakhova, Head of COOMET Secretariat</i>
2.	About the resolutions made by COOMET Committee on some issues of COOMET activities (based on the electronic voting held among COOMET Committee members (Record № COOMET E-01-2020)	<i>N. Liakhova, Head of COOMET Secretariat</i>
3.	Report of COOMET President	<i>V.Hurevich, COOMET President</i>
4.	Activities to improve the work of COOMET	
4.1.	About the approval of the Mission and Vision of COOMET	<i>V.Hurevich, COOMET President, COOMET Committee members or their official representatives</i>
4.2.	About the approval of the COOMET Strategy for 2020-2025 and Roadmap for its implementation <i>(on the basis of Action PC-25-2)</i>	
4.3.	About the approval of the COOMET Development Program for 2020-2022 (P1/2020) <i>(on the basis of Action PC-25-3)</i>	
4.4.	About the activities of the Working Group for Preparation of the COOMET Developments Strategy	<i>V.Hurevich, COOMET President</i>
4.5.	About the results of the questionnaire among COOMET Committee members on the issues of selecting countries, where a legal entity for the needs of COOMET can be registered <i>(on the basis of Action WG-Str-5-2)</i>	<i>N. Liakhova, Head of COOMET Secretariat</i>
5.	Election of COOMET President for the period from April 2021 to April 2024: extension of the term of office of the current President <i>(on the basis of the resolution of Presidential Council (Action PC-25-4))</i> Closed secret ballot	<i>COOMET Committee members or their official representatives</i>
Break		
6.	About the offices of the current Chairs of CSBs. Formation of COOMET bodies	
6.1.	About the offices of the current Chairs of CSBs and COOMET SCs taking into account Record № COOMET E-01-2020	<i>N. Liakhova, Head of COOMET Secretariat</i>
6.2.	About the approval of the membership of COOMET Quality Forum <i>(on the basis of Resolution 25 of Record № COOMET E-01-2020)</i>	<i>COOMET Committee members or their official representatives</i>
6.3.	About the approval of a new membership of the COOMET Appeal Board for comparisons of national measurement standards and CMC review <i>(on the basis of Action PC-25-10)</i>	<i>V.Hurevich, COOMET President, COOMET Committee members or their official representatives</i>

№	Issue	Speaker
7.	About the approval of the COOMET Roadmap for implementation of resolutions, related to the redefinition of the SI base units (on the basis of Action PC-25-14)	<i>S. Golubev, COOMET Vice-President</i>
8.	About COOMET activities in 2020 in the field of measurement standards, including the issues of the CIPM MRA implementation (in terms of CMCs and comparisons)	<i>S. Golubev, COOMET Vice-President</i>
9.	Activities in the field of peer reviews of QMS of COOMET NMIs/DIs	
9.1.	About the approval of the updated document " Policy and Plan of COOMET TC 3.1 "Quality Forum Technical Committee" related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs and DIs" (due to the decision of JCRB on extension of the transition period to ISO/IEC 17025:2017) (on the basis of Action PC-25-15)	
9.2.	About the schedule of peer reviews of QMS of COOMET NMIs/DIs in 2020-2021 considering the development of situation regarding COVID 19	
10.	About the update of the lists of COOMET technical experts on CMC review, COOMET auditors and technical experts on peer reviews of QMS of COOMET NMIs and DIs (on the basis of Action PC-24-36 & Action PC-24-40)	<i>N. Liakhova, Head of COOMET Secretariat</i>
11.	About the current state of the Work Program of TC2 "Legal Metrology" for 2019-2020 (on the basis of Action PC-24-45)	<i>P. Ulbig, COOMET Vice-President TC2 Chair</i>
12.	About the current state of the Work Program of TC4 "Information and Training" for 2018-2020 (COOMET P4/2019) (on the basis of Action PC-24-47)	<i>P. Neyezhnikov, COOMET Vice-President TC4 Chair</i>
13.	Activities on reference materials	
13.1.	Presentation of CRMs, produced within COOMET, for the recognition as COOMET CRMs	
13.2.	About the current state of the Program of joint CRM development within COOMET and of the Register of certified reference materials for composition and properties of substances and materials (taking into account resolutions of the 25 th TC1.12 meeting)	
14.	Submission for approval of COOMET publications, prepared and updated in 2019-2020	
	<ul style="list-style-type: none"> – COOMET Recommendation R/GM/15:2020 "Rules of Completion of the Form of Calibration Certificates issued by National Metrology Institutes and Designated Institutes within the scope of the CIPM MRA" (replacing COOMET R/GM/15:2007); – COOMET Recommendation R/RM/22:2020 "Form and content of COOMET Certificate for Reference Materials for Composition and Properties of Substances and Materials" (replacing COOMET R/RM/22:2013) – COOMET Program P5/2020 "Program of joint CRM 	

№	Issue	Speaker
	development within COOMET" (replacing COOMET P5/2019); – COOMET Information material I/RM/2:2020 "Register of Certified Reference Materials of Composition and Properties of Substances and Materials Developed within COOMET" (replacing COOMET I/RM/2:2019).	
15.	Approval of decisions to give the distinguished title "Honorary Metrologist of COOMET" in 2020 <i>(on the basis of Action PC-24-63)</i>	<i>V.Hurevich, COOMET President, COOMET Committee members or their official representatives</i>
16.	About the venue and date of the next COOMET Committee meeting	<i>V.Hurevich, COOMET President</i>
17.	About holding of COOMET events in 2020-2021	<i>N. Liakhova, Head of COOMET Secretariat</i>
18.	Miscellaneous issues	
18.1.	About posting of the translations of OIML publications on the information resources of the Russian Federation	<i>V.Hurevich, COOMET President</i>
18.2.	About the Plan of activities on the preparation for the 30 th anniversary of COOMET establishment	<i>V.Hurevich, COOMET President</i>
	Closing of the meeting	<i>V.Hurevich, COOMET President</i>

OUTCOMES OF THE MEETING

1 ABOUT IMPLEMENTATION OF THE RESOLUTIONS OF THE 29TH COOMET COMMITTEE MEETING. PRESENTATION OF THE MINUTES

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, informed the participants about the implementation of the resolutions of the 29th COOMET Committee meeting. She also presented the Minutes of the 29th COOMET Committee meeting and reported that all proposals and comments on the draft, received by the Secretariat, were considered in its final version.

COOMET Committee recommended to the Chairs of TC 1.2 – TC 1.11 to discuss the implementation and the need to refine the Plan for cooperation between COOMET and EURAMET for 2020 at the next meetings of their technical committees, as well as proposals on possible joint projects for the Plan for 2021.

2 ABOUT THE RESOLUTIONS MADE BY COOMET COMMITTEE ON SOME ISSUES OF COOMET ACTIVITIES

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, informed the participants about the resolutions made by COOMET Committee on some issues of COOMET activities ((based on the electronic voting held among COOMET Committee members in May 2020 (Record № COOMET E-01-2020)).

The Record was earlier circulated among the participants of cooperation and published on the COOMET information resources.

COOMET Committee requested COOMET Secretariat to prepare proposals on refining the COOMET Rules of Procedure in terms of establishing the possibility of holding COOMET events online (including description of the procedure for voting on agenda items) and the algorithm for making decisions on behalf of COOMET Committee based on the results of electronic voting.

3 REPORT OF COOMET PRESIDENT

COOMET President, Mr. Valery Hurevich, presented a report about COOMET activities after the 29th COOMET Committee meeting (for the period from April 2019 to September 2020) and about the tasks of cooperation to the participants.

4 ACTIVITIES TO IMPROVE THE WORK OF COOMET

4.1 About the approval of the Mission and Vision of COOMET

COOMET President, Mr. Valery Hurevich, presented to the participants a draft Mission and Vision of COOMET, adopted by the Working Group for Preparation of the COOMET Development Strategy (hereinafter referred to as the WG for Strategy), as well as by COOMET Committee members during the COOMET webinar for discussion of the draft COOMET Strategy for 2020-2025 (13 July 2020).

COOMET Committee unanimously approved the Mission and Vision of COOMET.

4.2 About the approval of the COOMET Strategy for 2020-2025 and Roadmap for its implementation

COOMET President, Mr. Valery Hurevich, presented to the participants a draft COOMET Strategy for 2020-2025 and a Roadmap for its implementation. The documents were previously reviewed by COOMET Committee members and Chairs of structural bodies and adopted during the COOMET webinar for discussion of the draft COOMET Strategy for 2020-2025 (13 July 2020).

COOMET Committee unanimously approved the COOMET Strategy for 2020-2025 and the Roadmap for its implementation.

COOMET President also drew attention of the participants to the fact that the COOMET Development Program for 2017-2019 provided for the update of the Conception of cooperation and related activities of COOMET. The members of the WG for Strategy, however, noted the unreasonableness of preparation of the updated Conception along with the COOMET Strategy. Hence, it was suggested to void the Conception of cooperation and related activities of COOMET in view of its partial irrelevance.

COOMET Committee supported the suggestion to void the Conception of cooperation and related activities of COOMET.

4.3 About the approval of the COOMET Development Program for 2020-2022 (P1/2020)

COOMET President, Mr. Valery Hurevich, presented to the participants a draft COOMET Development Program for 2020-2022 (P1/2020), prepared based on the resolution of COOMET Presidential Council (Action PC-25-3).

COOMET President reported that the events, mentioned in the Program, are interrelated with the Roadmap for implementation of the COOMET Strategy for 2020-2025; the draft Program was reviewed by COOMET Committee members and Chairs of structural bodies. The Program specifies the timeframes for implementation and identifies persons, responsible for achievement of the indicators of the Roadmap, as well as provides for a number of traditionally carried out works and held events, aimed at the internal development and external representation of COOMET.

COOMET Committee unanimously approved the COOMET Development Program for 2020-2022.

4.4 About the activities of the Working Group for Preparation of the COOMET Development Strategy

COOMET President, Chair of the WG for Strategy, Mr. Valery Hurevich, presented information about the activities of this Working Group.

COOMET President reported that three meetings of the WG for Strategy were held during the reporting period, at which the appropriateness of changing the institutional status of COOMET and its possible forms in the future were discussed. Works in this direction started in September 2020 – a survey among COOMET Committee members was initiated to select a country, where a legal entity of a type "nongovernmental non-profit organization" for the needs of COOMET can be registered.

COOMET President noted that during the COOMET webinar for discussion of the draft COOMET Strategy for 2020-2025 most representatives of COOMET member countries supported the idea about the need for involvement of national metrology institutes and designated institutes of COOMET member countries in the cooperation within COOMET as signatories to the Memorandum of Understanding (if the COOMET Memorandum of Understanding is resigned in the future).

It was agreed to continue the discussion of the whole cluster of issues concerning the restructuring of COOMET within the WG for Strategy and to bring them up for discussion at the next COOMET Committee meetings.

4.5 About the results of the questionnaire among COOMET Committee members on the issue of selecting countries, where a legal entity for the needs of COOMET can be registered

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented information about the results of the questionnaire among COOMET Committee members on the issue of selecting countries where a legal entity for the needs of COOMET can be registered (based on Action WG-Str-5-2).

COOMET Committee members considered it appropriate to request the WG for Strategy to continue the discussion of the issue of selecting possible countries to host a legal entity for the needs of COOMET and to evaluate legal and organizational issues related to the registration of a legal entity for the selected countries, as well as to discuss further actions for a possible solution to task 1.2.3 "Formation of proposals for the organizational and legal form of COOMET; including funding mechanisms".

COOMET Committee members unanimously endorsed the proposal of COOMET President, Mr. Valery Hurevich, to postpone the timeframe for completion of the preparation of the Final report and Roadmap with proposals on implementation of the tasks of the WG for Strategy until October 2021.

5 ELECTION OF COOMET PRESIDENT FOR THE PERIOD FROM APRIL 2021 TO APRIL 2024: EXTENSION OF THE TERM OF OFFICE OF THE CURRENT PRESIDENT (the issue was considered involving only COOMET Committee members or their official representatives)

COOMET Committee adopted the procedure for holding the election of COOMET President for the period from April 2021 to April 2024 using a poll on Zoom platform (closed ballot among COOMET Committee members).

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, reported that COOMET Presidential Council recommended to extend the term of office of the current COOMET President Mr. Valery Hurevich according to section 5, paragraph 2 of the COOMET Memorandum of Understanding.

A closed secret ballot was held among the COOMET Committee members or their official representatives, present at the meeting, using Zoom platform.

COOMET Committee members or their official representatives unanimously decided on the extension of the term of office of the current COOMET President Mr. Valery Hurevich for the period from April 2021 to April 2024.

6 ABOUT THE OFFICES OF THE CHAIRS OF CSBs. FORMATION OF COOMET BODIES

6.1 About the offices of the current Chairs of CSBs and COOMET SCs taking into account Record № COOMET E-01-2020

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented information about the offices of the current Chairs of CSBs and COOMET SCs in view of the resolutions of Record № COOMET E-01-2020.

Based on the discussion held COOMET Committee made a number of decisions regarding the offices of the Chairs of COOMET technical committees and subcommittees, reflected in the resolutions of this meeting.

COOMET Committee expressed gratitude to Mr. Andreas Odin (PTB, Germany) for his personal contribution to the operation of COOMET Quality Forum during the performance of his duties as the Forum Chair and for the organization of effective cooperation within COOMET in this field of cooperation.

6.2 About the approval of the membership of COOMET Quality Forum

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented information about the establishment of the membership of the COOMET Quality Forum according to Resolution 25 of Record № COOMET E-01-2020.

COOMET Committee approved the membership of the COOMET Quality Forum and requested COOMET Secretariat to specify in due course information about the representatives of Cuba, China, Germany.

6.3 About the approval of a new membership of the COOMET Appeal Board for comparisons of national measurement standards and CMC review

COOMET President, Mr. Valery Hurevich, proposed to update the membership of the COOMET Appeal Board for comparisons of national measurement standards and CMC review, taking into account the recommendations of COOMET Presidential Council (Action PC-25-10).

COOMET Committee approved the new membership of the Appeal Board (given in Resolution 29 of this meeting).

7 ABOUT THE APPROVAL OF THE COOMET ROADMAP FOR IMPLEMENTATION OF RESOLUTIONS, RELATED TO THE REDEFINITION OF THE SI BASE UNITS

COOMET Vice-President, Mr. Sergey Golubev (Russian Federation), presented to the participants a draft COOMET Roadmap for the implementation of decisions, related to the redefinition of the basic units of the international system of units (SI) (based on Action PC-25-14).

COOMET Committee approved the Roadmap and requested the Chair of the Joint Committee for Measurement Standards, Mrs. Anna Chunovkina (Russian Federation), to organize its update every six months.

8 ABOUT COOMET ACTIVITIES IN 2020 IN THE FIELD OF MEASUREMENT STANDARDS, INCLUDING THE ISSUES OF THE CIPM MRA IMPLEMENTATION (IN TERMS OF CMCS AND COMPARISONS)

COOMET Vice-President, Mr. Sergey Golubev (Russian Federation), delivered a presentation about COOMET activities in 2020 in the field of measurement standards, including the issues of the CIPM MRA implementation.

COOMET Committee decided to:

- arrange for translation into Russian of CIPM MRA P-XX and CIPM MRA G-XX documents, approved by the JCRB, after their official publication;

- to arrange in 2020-2021 the update of COOMET Recommendations R/GM/7:2014, COOMET R/GM/11:2017 and COOMET R/GM/12:2015 in view of CIPM MRA G-XX documents;
- to organize the analysis of the status of works on comparisons, lasting more than 5 years;
- to prepare an updated version of the COOMET Program of Comparisons by November 2021.

9 ACTIVITIES IN THE FIELD OF PEER REVIEWS OF QMS OF COOMET NMIS/DIS

9.1 About the approval of the updated document " Policy and Plan of COOMET TC 3.1 "Quality Forum Technical Committee" related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs and DIs" (due to the change of the transition period to ISO/IEC 17025)

COOMET Vice-President, Chair of Quality Forum, Ms. Nino Mikanadze (Georgia), informed the participants about the change of the transition period to ISO/IEC 17025 (according to JCRB resolution 39/3 the transition period was extended from 30 November 2020 to 1 June 2021) and presented the updated Policy and Plan of TC 3.1 “Quality Forum Technical Committee” related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs and DIs.

COOMET Committee approved the updated document and adopted a resolution to draw attention of COOMET NMIs/DIs to the need to implement and follow the above mentioned Policy and Plan of TC 3.1.

9.2 About the schedule of peer reviews of QMS of COOMET NMIs/DIs in 2020-2021 considering the development of situation regarding COVID 19

COOMET Vice-President, Chair of Quality Forum, Ms. Nino Mikanadze (Georgia), presented the information about the schedule of peer reviews of QMS of COOMET NMIs/DIs in 2020-2021 in view of the global pandemic.

COOMET Committee requested Ms. Nino Mikanadze to discuss and refine the schedule at the TC 3.1 meeting for those COOMET NMIs/DIs, the period of validity of QMS confirmations of recognition of which expires in 2021.

10 ABOUT THE UPDATE OF THE LISTS OF COOMET TECHNICAL EXPERTS ON CMC REVIEW, COOMET AUDITORS AND TECHNICAL EXPERTS ON PEER REVIEWS OF QMS OF COOMET NMIS AND DIS

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented an updated list of COOMET technical experts on CMC review and a list of COOMET auditors and technical experts on peer reviews of QMS of COOMET NMIs/DIs in view of the changes that took place in 2020 (the lists were updated based on the resolutions of the 24th COOMET Presidential Council meeting).

COOMET Committee approved the list of COOMET auditors on peer reviews of QMS of COOMET NMIs/DIs and recommended to the Chairs of TC 1.2 – TC 1.12 and TC 3.1 to update regularly the lists of COOMET technical experts (at least once in two years).

11 INFORMATION ABOUT THE CURRENT STATE OF THE WORK PROGRAM OF TC2 "LEGAL METROLOGY" FOR 2019-2020

COOMET Vice-President, Chair of TC2, Mr. Peter Ulbig (Germany), presented information about the current state of the Work Program of TC 2 “Legal Metrology” for 2019 – 2020 (including the data about implementation of COOMET projects, preparation of a draft COOMET Plan for translation of OIML publications into Russian, outcomes of the TC2 meeting etc.).

12 INFORMATION ABOUT THE CURRENT STATE OF THE WORK PROGRAM OF TC4 "INFORMATION AND TRAINING" FOR 2018-2020

COOMET Vice-President, Chair of TC4, Mr. Pavel Neyezhmakov (Ukraine), presented information about the current state of the Work Program of TC 4 “Information and Training” for 2018-2020 (including the data about implementation of COOMET projects).

COOMET Committee recommended to resume discussion of the Terms of Reference for the creation of a new unified information resource of COOMET within the Working Group for the creation of a new single information resource of COOMET (WG-Web) in view of the approval of the COOMET Strategy for 2020-2025 at this meeting.

Mr. Pavel Neyezhmakov also informed the participants about agreeing on the dates of the next IX International competition "The Best Young Metrologist of COOMET" (19 to 23 April 2021) in Germany and requested COOMET Committee members and Directors of COOMET NMIs/DIs to encourage young metrologists to take part in this competition.

13 ACTIVITIES ON REFERENCE MATERIALS

13.1 Presentation of CRMs, produced within COOMET, for recognition as COOMET CRMs

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented a list of reference materials, which TC 1.12 “Reference Materials” recommended to recognize as COOMET CRMs and to include in the Register of COOMET CRMs.

COOMET Committee decided to recognize the above mentioned reference materials as COOMET CRMs.

13.2 About the current state of the Program of joint CRM development within COOMET and of the Register of certified reference materials for composition and properties of substances and materials

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, informed the meeting about the state of the Program of joint CRM development within COOMET and of the Register of COOMET CRMs, provided statistics from the Database of COOMET CRMs and also reported about the activities on the update of the Register of COOMET CRMs (the information was prepared based on the resolutions of the 25th TC 1.12 meeting).

14 SUBMISSION FOR APPROVAL OF COOMET PUBLICATIONS, PREPARED AND UPDATED IN 2019-2020

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, submitted for review the following COOMET publications, updated by COOMET structural bodies in 2019-2020:

- COOMET Recommendation R/GM/15:2020 "Rules of Completion of the Form of Calibration Certificates issued by National Metrology Institutes and Designated Institutes within the scope of the CIPM MRA" (replacing COOMET R/GM/15:2007);
- COOMET Recommendation R/RM/22:2020 "Form and content of COOMET Certificate for Reference Materials for Composition and Properties of Substances and Materials" (replacing COOMET R/RM/22:2013);
- COOMET Program P5/2020 "Program of joint CRM development within COOMET" (replacing COOMET P5/2019);
- COOMET Information material I/RM/2:2020 "Register of Certified Reference Materials of Composition and Properties of Substances and Materials Developed within COOMET" (replacing COOMET I/RM/2:2019).

The above publications were unanimously approved by COOMET Committee.

The publications will be made available by COOMET Secretariat on the COOMET information resources.

COOMET Committee endorsed the resolution of COOMET Presidential Council in terms of requesting COOMET Secretariat to prepare proposals on refining COOMET document D4/2014 "COOMET Publications. Classification, Development, Approval and Registration. General Provisions" (the amendments, mentioned in the resolutions of this meeting, should also be introduced, when revising D4/2014).

15 APPROVAL OF DECISIONS TO GIVE THE DISTINGUISHED TITLE "HONORARY METROLOGIST OF COOMET" IN 2020

COOMET Committee approved the decisions made by COOMET Presidential Council on giving the distinguished title "Honorary Metrologist of COOMET" to experts of COOMET member countries (Belarus, Germany, Kyrgyzstan, Russian Federation and Ukraine).

In view of the format of the meeting, COOMET Committee decided to arrange for the award ceremony to give the distinguished title "Honorary Metrologist of COOMET" at the 31st meeting of COOMET Committee in 2021.

16 ABOUT THE VENUE AND DATE OF THE NEXT COOMET COMMITTEE MEETING

COOMET President, Mr. Valery Hurevich, suggested holding the 31st COOMET Committee meeting **from 15 to 17 June 2021** jointly with the Joint Committee for Measurement Standards meeting and seminar "30 years to COOMET" and to decide on the venue of the COOMET events at the Presidential Council meeting (February 2021).

COOMET Secretariat was requested to inform in due course COOMET Committee Members about the venue and dates of the COOMET Committee Meeting.

COOMET President, Mr. Valery Hurevich, requested COOMET Committee members to consider the possibility of holding the 32st COOMET Committee meeting (2022) in their countries and to send the corresponding proposals to the COOMET Secretariat.

17 ABOUT HOLDING OF COOMET EVENTS IN 2020-2021

Head of COOMET Secretariat, Ms. Nadezhda Liakhova, presented information about the schedule of meetings of COOMET steering and structural bodies until the end of year 2020 and about the planned training events of COOMET in 2020 and 2021.

18 MISCELLANEOUS ISSUES

COOMET Committee members adopted the resolution regarding the appropriateness of posting of the translations of OIML publications into Russian, performed under COOMET projects, on the information resources of the Russian Federation.

COOMET Committee members adopted the Plan of activities on the preparation for the 30th anniversary of COOMET establishment.

AGREEING ON AND APPROVAL OF RESOLUTIONS

The agreed resolutions are attached to these minutes.

CLOSING OF THE MEETING

COOMET President, Mr. Valery Hurevich, thanked all the participants for their active and fruitful work and expressed hope that the next COOMET Committee meeting will be held in the conventional format.

RESOLUTIONS of the 30th online COOMET Committee meeting

<i>Item</i>	<i>Number of Resolution</i>	<i>Content</i>
	RESOLUTION 1	To adopt the agenda of the 30th COOMET Committee meeting.
1		About implementation of the resolutions of the 29th COOMET Committee meeting. Presentation of the minutes
	RESOLUTION 2	To take note of the information about agreeing on the Minutes of the 29th COOMET Committee Meeting by COOMET Committee members and making it available on the COOMET information resources.
	RESOLUTION 3	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova (Belarus), about the implementation of resolutions of the 29 th COOMET Committee Meeting (COOMET-30/01) .
	RESOLUTION 4	To request the Chairs of TC 1.2-TC 1.11 to discuss the implementation and the need to refine the Plan for cooperation between COOMET and EURAMET for 2020 at the next meetings of their TCs, as well as proposals on possible joint projects for the Plan for 2021; to send the information to COOMET Vice-President, Mr. Pavel Neyezhmakov (Ukraine), and/or to COOMET Secretariat by 15.11.2020 at the latest .
2		About the resolutions made by COOMET Committee on some issues of COOMET activities (based on the electronic voting held among COOMET Committee members (Record № COOMET E-01-2020))
	RESOLUTION 5	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova (Belarus), about the results of e-voting conducted among COOMET Committee Members (Record № COOMET E-01-2020).
	RESOLUTION 6	To request COOMET Secretariat to prepare proposals on refining the COOMET Rules of Procedure in terms of establishing the possibility of holding COOMET events online (including description of the procedure for voting on agenda items) and the algorithm for making decisions on behalf of COOMET Committee based on the results of electronic voting. To consider this issue at the 27 th COOMET Presidential Council meeting (February 2021).
3		Report of COOMET President
	RESOLUTION 7	To take note of the report of COOMET President Mr. Valery Hurevich (Belarus) and to use its provisions in further COOMET activities (COOMET-30/02) .
4		Activities to improve the work of COOMET
4.1	RESOLUTION 8	To approve the Mission and Vision of COOMET (COOMET-30/03) .
4.2	RESOLUTION 9	To approve the COOMET Strategy for 2020-2025 (COOMET-30/04) and Roadmap for its implementation (COOMET-30/05) .
	RESOLUTION 10	To void the Conception of cooperation and related activities of COOMET (in view of its partial irrelevance) in connection with the

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		adoption of the COOMET Strategy for 2020-2025 (see Resolution 9).
4.3	RESOLUTION 11	To approve the COOMET Development Program for 2020-2022 (P1/2020) (COOMET-30/06).
	RESOLUTION 12	To request all participants of cooperation (Vice-Presidents, Committee Members, Chairs of COOMET Structural Bodies) to organize the implementation of the activities provided for in the COOMET Development Program for 2020-2022 within the established timeframe.
4.4 4.5	RESOLUTION 13	To take note of the information, presented by COOMET President Mr. Valery Hurevich about activities of the Working Group for Preparation of the COOMET Development Strategy (WG for Strategy).
	RESOLUTION 14	To take note of the view, expressed by the majority of representatives of COOMET member countries at the COOMET webinar for discussion of the draft COOMET Strategy for 2020-2025, on the need for involvement of national metrology institutes and designated institutes of COOMET member countries in the cooperation within COOMET as signatories to the Memorandum of Understanding (if the COOMET Memorandum of Understanding is resigned in the future).
	RESOLUTION 15	To consider it necessary to continue activities of the WG for Strategy (for implementation of tasks 1.2.3 and 1.2.4, given in the Regulation on the WG for Strategy).
	RESOLUTION 16	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova, about the results of the questionnaire among COOMET Committee Members on the issues of selecting countries, where a legal entity for the needs of COOMET can be registered (COOMET-30/07).
	RESOLUTION 17	Based on the results of the questionnaire and the discussion held, to extend the timeframe for conducting the survey (see Resolution 16) until 01.11.2020 . To request COOMET Committee members from Bulgaria, Romania and Uzbekistan to send questionnaires on behalf of their countries to COOMET Secretariat. <i>Note: During the meeting Moldova noted the appropriateness of excluding the country from possible countries to host a legal entity for the needs of COOMET.</i>
	RESOLUTION 18	To request the WG for Strategy to discuss of the issue of selecting possible countries to host a legal entity for the needs of COOMET and to evaluate legal and organizational issues related to the registration of a legal entity for the selected countries (a more detailed assessment of the criteria C and D of the questionnaire involving lawyers) as well as to discuss further actions for a possible solution to task 1.2.3 "Formation of proposals for the organizational and legal form of COOMET; including funding mechanisms". To submit preliminary results for consideration of COOMET Presidential Council in February 2021.
	RESOLUTION 19	To consider it appropriate to complete the preparation of the Final

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		<p>report and Roadmap with proposals on implementation of tasks of the WG for Strategy by October 2021* in view of Resolutions 14, 17 and 18.</p> <p>Reason: Presidential Council recommended to postpone the timeframe for preparation of the Final report until April 2021, however in the situation of the pandemic we are not sure that this timeframe will be met. We believe that such issues should be discussed at physical meetings of the WG members, not online.</p> <p>To request COOMET President, Mr. Valery Hurevich, to submit the Final report and Roadmap based on the results of activities of the WG for Strategy at the 32nd COOMET Committee meeting in 2022.</p>
5		<p>Election of COOMET President for the period from April 2021 to April 2024: extension of the term of office of the current President</p>
	RESOLUTION 20	<p>To adopt the procedure for holding the election of COOMET President for the period from April 2021 to April 2024 using a poll on Zoom platform (closed ballot among COOMET Committee members).</p>
	RESOLUTION 21	<p>According to section 5, paragraph 2 of the COOMET Memorandum of Understanding to extend the term of office of the current COOMET President Mr. Valery Hurevich (Belarus) for the period from April 2021 to April 2024.</p>
6		<p>About the offices of the current Chairs of CSBs. Formation of COOMET bodies</p>
6.1	RESOLUTION 22	<p>To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova (Belarus), about the terms of office of the current Chairs of CSBs and COOMET SCs taking into account Record № COOMET E-01-2020(COOMET-30/08).</p>
	RESOLUTION 23	<p>On behalf of COOMET to express gratitude to Mr. Andreas Odin (PTB, Germany) for his personal contribution to the operation of COOMET Quality Forum during the performance of his duties as the Forum Chair and for the organization of effective cooperation within COOMET in this field of cooperation.</p>
	RESOLUTION 24	<p>To request the Chair of TC 1.3 "Electricity and Magnetism", Mrs. Tatiana Kolomiets (BelGIM, Belarus), Chair of TC 1.10 "Thermometry and Thermal Physics", Mr. Anatoliy Pokhodun (VNIIM, Russian Federation), Chair of TC 2 "Legal Metrology", Mr. Peter Ulbig (PTB, Germany) to organize in year 2020 the consideration of extension of the term of office of the current Chair or election of a new Chair at the TC 1.3, TC 1.10 and TC 2 meetings respectively.</p>
	RESOLUTION 25	<p>To request the Chair of TC 2 "Legal Metrology", Mr. Peter Ulbig (PTB, Germany), to organize in year 2020 the consideration of extension of the term of office of the current Chair of SC 2.1 "Harmonization of Regulations and Norms" or election of a new SC Chair at the TC 2 meeting.</p>

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	RESOLUTION 26	To request the Chair of TC 4 "Information and Training", Mr. Pavel Neyezhmakov (NSC "IM", Ukraine), to organize in year 2020 the consideration of extension of the term of office of the current Chair of SC 4.2 "COOMET Informational Sources" and Chair of SC 4.3 "Raising Proficiency Level and Work with Young Metrologists" or election of new Chairs at the TC 4 meeting.
	RESOLUTION 27	To request Chairs of TC 1.3, TC 1.10, TC 2, TC 4 to submit the information on the implementation of Resolutions 24-26 to COOMET Secretariat for further consideration at the 26 th COOMET Presidential Council meeting (November 2020) and 31 st COOMET Committee Meeting (June 2021).
6.2	RESOLUTION 28	To approve the membership of COOMET Quality Forum (COOMET-30/09). <i>Note - To request COOMET Secretariat to specify in due course information about representatives of Cuba, China, Germany in Quality Forum.</i>
6.3	RESOLUTION 29	To approve a new membership of the COOMET Appeal Board for comparisons of national measurement standards and CMC review, consisting of: 1) Chair of the Appeal Board: Mr. S.Golubev (Russian Federation), COOMET Vice-President; 2) Appeal Board member: Mrs. Manana Gelovani (Georgia); 3) Appeal Board member: Mr. A.Kostrikov (Ukraine).
7		About the approval of the COOMET Roadmap for implementation of resolutions, related to the redefinition of the SI base units
	RESOLUTION 30	To approve the COOMET Roadmap for implementation of resolutions, related to the redefinition of the SI base units (COOMET-30/10).
	RESOLUTION 31	To request the Chair of the Joint Committee for Measurement Standards, Mrs. Anna Chunovkina (Russian Federation), to organize the update of the content of the approved Roadmap (see Resolution 30) as required, but at least once every six months. To submit the results to COOMET Presidential Council for consideration.
8		About COOMET activities in 2020 in the field of measurement standards, including the issues of the CIPM MRA implementation (in terms of CMCs and comparisons)
	RESOLUTION 32	To take note of the information presented by Mr. Sergey Golubev (Russian Federation), COOMET Vice-President, about COOMET activities in 2020 in the field of measurement standards, including the issues of the CIPM MRA implementation (in terms of CMCs and comparisons).
	RESOLUTION 33	To request the Chair of the Joint Committee for Measurement Standards, Mrs. Anna Chunovkina, and Coordinator of COOMET project 794/RU/17, Mr. Nikita Zviagin (Russian Federation), to arrange for translation into Russian of CIPM MRA P-XX and CIPM MRA G-XX documents, approved by the JCRB, after their official publication, as well as subsequent posting of translations on COOMET information resources.

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	RESOLUTION 34	<p>To request the Chair of the Joint Committee for Measurement Standards, Mrs. Anna Chunovkina, to arrange in 2020-2021 the update of the following COOMET publications in view of CIPM MRA G-XX documents:</p> <ul style="list-style-type: none"> - COOMET Recommendation R/GM/7:2014 "Procedure of performing an internal review of COOMET NMIs calibration and measurement capabilities (CMCs), and an interregional review of NMIs of other regional metrology organizations"; - COOMET Recommendation R/GM/11:2017 "Regulations for Comparison of Measurement Standards from the National Metrology Institutes of COOMET"; - COOMET Recommendation R/GM/12:2015 "Rules of Maintaining of Foregoing COOMET Program of Comparisons".
	RESOLUTION 35	<p>To request the Chair of the Joint Committee for Measurement Standards and the Chairs of TC 1.2 –TC 1.11 to organize analysis of the status of works on comparisons, lasting more than 5 years.</p> <p>To request the Chairs of TC 1.2 – TC 1.11 to send a status report on this issue and expected corrective actions to the Joint Committee for Measurement Standards no later than 01.02.2021 for further submission of the COOMET report to the JCRB.</p>
	RESOLUTION 36	<p>On behalf of COOMET to request COOMET Committee members and Heads of COOMET NMIs/DIs to assist to the maximum possible extent in carrying out international comparisons and completing COOMET piloted comparisons (especially those, which started more than 5 years ago).</p>
	RESOLUTION 37	<p>To request the Chair of the Joint Committee for Measurement Standards and the Chairs of TC 1.2 – TC 1.11 to prepare an updated version of the COOMET Program of Comparisons (based on the results of activities in 2020) and send it to the COOMET Secretariat by 01.11.2020 for further submission for consideration of COOMET Presidential Council (November, 2020).</p>
9		Activities in the field of peer reviews of QMS of COOMET NMIs/DIs
9.1	RESOLUTION 38	<p>To approve the updated document "Policy and Plan of TC 3.1 "Quality Forum Technical Committee" related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs and DIs" (COOMET-30/11) (in view of the JCRB resolution on changing the transition period to ISO/IEC 17025:2017).</p> <p>To draw attention of COOMET NMIs/DIs to the need to implement the Policy of TC 3.1 "Quality Forum Technical Committee" related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs/DIs.</p>
9.2	RESOLUTION 39	<p>To take note of the information presented by COOMET Vice-President, Ms. Nino Mikanadze (Georgia), about the schedule of peer reviews of QMS of COOMET NMIs/DIs in 2020-2021.</p> <p>To request COOMET Vice-President, Chair of Quality Forum, Ms. Nino Mikanadze, to discuss at the next TC 3.1 meeting the update of the schedule in terms of identifying COOMET NMIs/DIs, the period of validity of QMS confirmations of recognition of which</p>

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		expires in 2021.
10		About the update of the lists of COOMET technical experts on CMC review, COOMET auditors and technical experts on peer reviews of QMS of COOMET NMIs and DIs
	RESOLUTION 40	To approve the List of COOMET auditors on peer reviews of QMS of COOMET NMIs/DIs (COOMET-30/12) .
	RESOLUTION 41	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova, about the update in year 2020 of the lists of COOMET technical experts on CMC review and COOMET technical experts on peer reviews of QMS of COOMET NMIs/DIs and about publishing of this information on the pages of TC 1.2 – TC 1.12 and TC 3.1 on the COOMET portal.
	RESOLUTION 42	To request the Chairs of TC 1.2 – TC 1.11 to update the List of COOMET technical experts on CMC review by types of measurements (within the TC responsibility) at least once in two years and to consider these issues at TCs meetings, as well as to submit updated information to COOMET Presidential Council. To submit the information to COOMET Secretariat by 01.11.2020 at the latest, if there's a need to update the information in 2020.
	RESOLUTION 43	To request the Chair of TC 3.1 to update the List of COOMET auditors and COOMET technical experts on peer reviews of QMS of COOMET NMIs/DIs (in conjunction with the Chairs of TC 1.2 – TC 1.12) at least once in two years and to submit the updated information to COOMET Presidential Council. To submit the information to COOMET Secretariat by 01.11.2020 at the latest, if there's a need to update the information in 2020.
11		About the current state of the Work Program of TC2 "Legal Metrology" for 2019-2020
	RESOLUTION 44	To take note of the information presented by COOMET Vice-President, TC 2 Chair, Mr. Peter Ulbig (Germany), about the current state of the Work Program of TC 2 "Legal Metrology" for 2019-2020 (COOMET-30/13) .
12		About the current state of the Work Program of TC4 "Information and Training" for 2018-2020 (COOMET P4/2019)
	RESOLUTION 45	To take note of the information, presented by COOMET Vice-President, TC 4 Chair, Mr. Pavel Neyezhmakov (Ukraine), about the current state of the Work Program of TC 4 "Information and Training" for 2018-2020 (COOMET-30/14) .
	RESOLUTION 46	To request the Chair of TC 4 "Information and Training" and WG-Web, Mr. Pavel Neyezhmakov (Ukraine), to resume discussion of the Terms of Reference for the creation of a new unified information resource of COOMET within the WG-Web. To provide information on the progress of works at the 27th meeting of COOMET Presidential Council (February 2021).
	RESOLUTION 47	Take note of the information about the next IX International competition "The Best Young Metrologist of COOMET" in the period from 12 to 16 April 2021 in Germany. To request COOMET Committee Members and Directors of

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		COOMET NMIs/DIs to encourage young metrologists to take part in this competition.
13		Activities on reference materials
13.1	RESOLUTION 48	To recognize CRMs, presented by TC 1.12 "Reference Materials" as COOMET CRMs (COOMET-30/15), based on the decision of the countries, acceded to their recognition, and to include them in the Register of COOMET CRMs (Information material COOMET I/RM/2:2020).
	RESOLUTION 49	To request COOMET Committee members (in the absence of conclusion on the above CRMs) to organize the review of documents on reference materials, given in Resolution 48, by TC 1.12 members of their countries and to send conclusions to TC 1.12 Secretariat (UNIIM-branch of VNIIM) by 01.11.2020 . To request TC 1.12 Secretariat to update, as required, information about CRMs in the Register of COOMET CRMs in view of additionally acceded countries in accordance with COOMET Recommendation COOMET R/RM/4:2008.
13.2	RESOLUTION 50	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova, about the current state of the Program of joint CRM development within COOMET and of the Register of certified reference materials for composition and properties of substances and materials (taking into account resolutions of the 25 th TC1.12 meeting).
14		Submission for approval of COOMET publications, updated in 2019-2020
	RESOLUTION 51	To approve COOMET publications, updated in 2019-2020: – COOMET Recommendation R/GM/15:2020 "Rules of Completion of the Form of Calibration Certificates issued by National Metrology Institutes and Designated Institutes within the scope of the CIPM MRA" (replacing COOMET R/GM/15:2007): – COOMET-30/16 ; – COOMET Recommendation R/RM/22:2020 "Form and content of COOMET Certificate for Reference Materials for Composition and Properties of Substances and Materials" (replacing COOMET R/RM/22:2013): COOMET-30/17 ; – COOMET Program P5/2020 "Program of joint CRM development within COOMET" (replacing COOMET P5/2019): COOMET-30/18 ; – COOMET Information material I/RM/2:2020 "Register of Certified Reference Materials of Composition and Properties of Substances and Materials Developed within COOMET" (replacing COOMET I/RM/2:2019): COOMET-30/19 .
	RESOLUTION 52	To request COOMET Secretariat to register and make available the updated publications under Resolution 51 on the COOMET information resources by 15.10.2020 .

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	RESOLUTION 53	To take note of the information about the instruction of Presidential Council to COOMET Secretariat regarding the preparation of proposals on refining COOMET document D4/2014 "COOMET Publications. Classification, Development, Approval and Registration. General Provisions". To request COOMET Secretariat, in updating D4/2014, to make amendments to it in terms of updating, as required, Work Programs of COOMET structural bodies (currently – P3, P4, P5), Register of COOMET CRMs (Information material COOMET I/RM/2) as a matter of course (without approval of all amendments by COOMET Committee) with mandatory reporting on the course of implementation of the Programs and state of the Register at annual COOMET Committee meetings.
15		Approval of decisions to give the distinguished title "Honorary Metrologist of COOMET" in 2020
	RESOLUTION 54	To approve a decision to give the Distinguished Title "Honorary Metrologist of COOMET" to the following experts of the organizations of COOMET member countries for the considerable personal contribution to the work and activities of COOMET and to award them with breastplates: No. of a breastplate: 87 MAKAREVICH Vladimir (Belarus); 88 KÚCK Stefan (Germany); 89 BOTOEV Nurgazy (Kyrgyz Republic); 90 KOMISSAROV Sergey (Russian Federation); 91 BUNYAYEVA Yuliya (Ukraine)
	RESOLUTION 55	To arrange for the award ceremony to give the distinguished title "Honorary Metrologist of COOMET" at the 31 st meeting of COOMET Committee in 2021.
16		About the venue and date of the next COOMET Committee meeting
	RESOLUTION 56	To hold the 31 st COOMET Committee meeting from 15 to 17 June 2021 jointly with the Joint Committee for Measurement Standards meeting and seminar "30 years to COOMET". To make a decision on the venue of the COOMET events at the Presidential Council meeting (February 2021). COOMET Secretariat should inform in due course COOMET Committee Members about the venue of the COOMET Committee Meeting.
	RESOLUTION 57	To ask COOMET Committee Members to consider the possibility of holding the 32 st COOMET Committee meeting (2022) in their countries and to send the corresponding proposals to the COOMET Secretariat by 15.02.2021.
17		About holding of COOMET events in 2020-2021
	RESOLUTION 58	To take note of the information, presented by the Head of COOMET Secretariat, Ms. Nadezhda Liakhova, about holding of COOMET events in 2020-2021.
18		Miscellaneous issues
18.1	RESOLUTION 59	To request COOMET Vice-President, Mr. Sergey Golubev, to

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		arrange for posting of the translations into Russian of OIML publications, performed under COOMET projects, on the information resources of the Russian Federation.
18.2	<i>RESOLUTION 60</i>	To adopt the Plan of activities on the preparation for the 30 th anniversary of COOMET establishment.

**DOCUMENTS OF THE 30TH COOMET COMMITTEE MEETING
(ANNEXES TO THE MINUTES)**

<i>Annex to the Minutes</i>	<i>Document code</i>
Minutes of the 29 th COOMET Committee Meeting	COOMET-30/01
Report of COOMET President	COOMET-30/02
Mission and Vision of COOMET	COOMET-30/03
COOMET Strategy for 2020-2025	COOMET-30/04
COOMET Roadmap for implementation of the COOMET Strategy for 2020-2025	COOMET-30/05
COOMET Development Program for 2020-2022 (P1/2020)	COOMET-30/06
Results of the survey among COOMET Committee members to select a country, where a legal entity for the needs of COOMET can be registered	COOMET-30/07
Summary information about the terms of office of the current CSB Chair and COOMET SCs	COOMET-30/08
Membership of COOMET Quality Forum	COOMET-30/09
COOMET Roadmap for the implementation of decisions related to the redefinition of the basic units of the international system of units (SI)	COOMET-30/10
Policy and Plan of TC 3.1 "Technical Committee of COOMET Quality Forum" transition to ISO 17034:2016 and ISO 17025:2017 in the assessment of QMS of National Metrology Institutes (NMI) and Designated Institutes (DI)	COOMET-30/11
List of COOMET auditors on peer review of QMS of COOMET NMIs/DIs	COOMET-30/12
Work Program of TC2 "Legal Metrology" for 2019-2020	COOMET-30/13
Work Program of TC4 "Information and Training" for 2018-2020	COOMET-30/14
List of reference materials, agreed for recognition as COOMET CRMs	COOMET-30/15
COOMET Recommendation R/GM/15:2020 "Rules of Completion of the Form of Calibration Certificates issued by National Metrology Institutes and Designated Institutes within the scope of the CIPM MRA"	COOMET-30/16
COOMET Recommendation R/RM/22:2020 "Form and content of COOMET certificate for reference materials for composition and properties of substances and materials"	COOMET-30/17
COOMET Program P5/2020 "Program of joint CRM development within COOMET"	COOMET-30/18
COOMET Information material COOMET I/RM/2:2020 "Register of Certified Reference Materials of Composition and Properties of Substances and Materials Developed within COOMET"	COOMET-30/19