



MINUTES of the 17th meeting of the COOMET President's Council

14–15 November 2012, Lviv, Ukraine

The following persons participated in the meeting:

Representatives of national metrology organisations of COOMET Member Countries		
Country	Name	Status in COOMET, NMI
BELARUS	1. Nikolai ZHAGORA	COOMET Vice-President, BelGIM
	2. Nadezda LYAKHOVA	National COOMET Secretariat in Belarus, BelGIM
GERMANY	3. Klaus-Dieter SOMMER	COOMET Vice-President, PTB
	4. Annette KÖGLER	National COOMET Secretariat in Germany, PTB
RUSSIA	5. Vladimir KRUTIKOV	COOMET Vice-President, VNIIOFI
	6. Sergey KOMISSAROV	Head of COOMET Secretariat, VNIIMS
	7. Natalia SEDOVA	COOMET Secretariat, VNIIMS
	8. Vitaly BUGAEV	Administrator of COOMET web-site, Chairperson of SC 4.2, VNIIFTRI
SLOVAKIA	9. Martin HALAJ	COOMET Committee Member from Slovakia, SMU
	10. Jekaterina KROMKOVA	National COOMET Secretariat in Slovakia, SMU
UKRAINE	11. Pavel NEYEZHMAKOV	COOMET Vice-President, NSC "Institute of Metrology"
	12. Vasily PARAKUDA	Acting Director, DP NDI "Systema"
	13. Yuliya BUNYAYEVA	National COOMET Secretariat in Ukraine, NSC "Institute of Metrology"
	14. Yuliya MOZHAROVA	Interpreter, NSC "Institute of Metrology"
	15. Bogdan KOLPAK	Chief Scientific Consultant, Head of Department of Metrology Systems DP NDI "Systema"






Representatives of national metrology organisations of COOMET Member Countries		
Country	Name	Status in COOMET, NMI
	16. Tatiana ILNYTSKA	Scientific Secretary DP NDI “Systema”
	17. Volodymyr CHALYY	Chief Scientist DP NDI “Systema”. Member of TC 1.2 from Ukraine
	18. Alexander KRICHEVETS	Head of department, Metrology Systems DP NDI “Systema”, member of TC 2 Working group

The 17th meeting of the COOMET President’s Council was opened by COOMET President Prof. Vladimir Krutikov.

Representative of Lviv state district administration D.A. Shmigal welcomed the participants of the meeting and wished successful and effective work.

Acting Director of DP NDI “Systema” Vasily Parakuda, Chief Scientific Consultant, Head of Department of Metrology Systems DP NDI “Systema” B. Kolpak and Chief Scientist DP NDI “Systema” V. Chalyy presented the activities of the institute to the participants.

The following agenda was adopted:

-  Allocation of duties between COOMET President and Vice-Presidents
Speakers: COOMET Vice-presidents
-  Making amendments to the COOMET Rules of Procedure
Speaker: COOMET President V. Krutikov
-  Implementation of the resolutions of the 16th meeting of COOMET President’s Council
Speaker: Head of COOMET Secretariat S. Komissarov
-  Implementation of Project 492/DE/10 “Development of a Conception of Joint Metrology Research in COOMET Member Countries”
 - 4.1. Results of meeting of the Working Group of TC 5 “Joint research in the sphere of metrology”
Speaker: COOMET Vice-President K.-D. Sommer
 - 4.2 Appointment of Chair-person and membership of TC 5 “Joint research in the sphere of metrology”
Speaker: Head of COOMET Secretariat S. Komissarov
 - 4.3 Date and place of the TC 5 meeting
Speaker: Head of COOMET Secretariat S. Komissarov
-  Results of the 29th meeting of JCRB
Speaker: COOMET Vice-president P. Nyezhamkov

 Results of the 47th meeting of CIML and RLMO round-trouble
Speaker: Head of COOMET Secretariat S. Komissarov


 Implementation of CIPM MRA


7.1 Maintaining the Programme of COOMET NMIs Comparisons; KCDB registration of CMCs of NMIs from COOMET member countries. Signing of the 2013 Programme of Comparisons by COOMET President.

*Speakers: Chairperson of COOMET JCMS A. Chunovkina
Chairperson of COOMET SC 4.2 V. Bugayev*

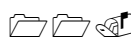
7.2 Progress in QMS review of COOMET NMIs and in COOMET Quality Forum

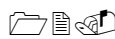
Speaker: COOMET Committee Member from Slovakia M. Halaj


 Results of the 13th meeting of TC 2 “Legal metrology”
Speaker: COOMET Vice-president N. Zhagora

 Results of the 9th meeting of TC 4 “Information and training”
Speaker: COOMET Vice-president P. Neyezhnikov

 Elaboration of the Draft Conception of Development of COOMET Internet Resources
Speaker: Chairperson of COOMET SC 4.2 V. Bugayev

 Preparation of the 23rd meeting of COOMET Committee
Speaker: Head of COOMET Secretariat S. Komissarov


 Preparation of the list of participants in the BIPM CMC Review Best Practices Workshop (March 2013)
*Speakers: COOMET Vice-president P. Neyezhnikov
Chairperson of COOMET JCMS A. Chunovkina*

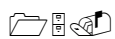
 Drafts and updated versions of COOMET publications

13.1. Draft of COOMET Document “COOMET Web-Portal. General Provisions. Procedure for Maintaining and Submitting Information”
Speaker: COOMET Vice-president P. Neyezhnikov

13.2 Updated COOMET Recommendation R/GM/18:2010 “Procedure of the International Competition “The Best Young Metrologist of COOMET”
Speaker: COOMET Vice-president P. Neyezhnikov

13.3 Updated COOMET Document D6/2003 “Procedure for maintaining COOMET Web-site. General provision”
Speaker: Chairperson of COOMET SC 4.2 V. Bugayev

 Announcing the nominees for the COOMET Honorary Metrologist Title
Speaker: Head of COOMET Secretariat S. Komissarov

 Preparation of the Vth International contest «The Best Young Metrologist of COOMET - 2013»: approach to the intake of participants and financial issues
*Speakers: COOMET Vice-president P. Neyezhnikov
COOMET Secretariat in Germany A. Koegler*

 Results of workshops

16.1. Workshop on the problems of control of prepackages.
Speakers: COOMET Vice-president N. Zhagora
COOMET Secretariat in Germany A. Koegler



Miscellaneous



Venue and date of the next meeting of COOMET President's Council
Speaker: Head of COOMET Secretariat S. Komissarov



Discussion and adoption of the resolutions of the meeting

Closure

DECISIONS AND ACTIONS
17th meeting of COOMET President's Council

1. Allocation of duties between COOMET President and Vice-Presidents

Decisions and actions:

- *to present the approved scheme of the allocation of duties between COOMET President and Vice-Presidents according to the areas of COOMET activities for approval on 23^d meeting of COOMET Committee (Appendix 1).*

2. Making amendments to the COOMET Rules of Procedure

Decisions and actions:

- *to approve the amendment to the COOMET Rules of Procedure p. 1.3 with the following modification: "The Committee elects the President by secret ballot by a simple majority vote";*
- *for COOMET Secretariat to include the issue of the approval of new version of COOMET Document D2 "COOMET Rules of Procedure" into the agenda of the 23^d meeting of COOMET Committee.*

3. Implementation of the resolutions of the 16th meeting of COOMET President's Council

Decisions and actions:

- *for COOMET Secretariat to control the implementation of unsolved issues and to report about them on the 23^d meeting of COOMET Committee.*

4. Implementation of Project 492/DE/10 "Development of a Conception of Joint Metrology Research in COOMET Member Countries"

4.1. Results of meeting of the Working Group of TC 5 "Joint research in the sphere of metrology"

4.2. Appointment of Chair-person and membership of TC 5 "Joint research in the sphere of metrology"

Decisions and actions:

- *for Chairmen of TC 1.2-1.12 to present the projects of "road maps" for COOMET TCs according to the examples of EURAMET "road maps" (see the pages of corresponding EURAMET TCs on (www.euramet.org) in their reports to the next meeting of JCMS;*
- *to recommend for approval on the 23rd COOMET Committee meeting COOMET Vice-President K.-D. Sommer as a Chairman of TC 5 "Joint researches in the field of metrology";*
- *for COOMET Secretariat to send the letter about the candidates for the membership in TC 5 to the COOMET Committee members till the 1st of December;*

- to conduct the 1st meeting of TC 5 on 23.04.2013 in PTB, Germany;
- to include the issue of the approval of the membership of TC 5 in the agenda of the 23^d COOMET Committee meeting.

5. Results of the 29th meeting of JCRB

Decisions and actions:

- to take note of information about 29th meeting of JCRB;
- to charge COOMET Secretariat to include the issue of the results of the 29th meeting of JCRB in the agenda of 23^d meeting of COOMET Committee.

6. Results of the 47th meeting of CIML and RLMO round-table

Decisions and actions:

- to take note of information about 47th meeting of CIML and RLMO round-table;
- to charge COOMET Secretariat to include the issue of the results of the 47th meeting of CIML and RLMO round-table in the agenda of 23^d meeting of COOMET Committee.

7. Implementation of CIPM MRA

7.1. Maintaining the Program of COOMET NMIs Comparisons; KCDB registration of CMCs of NMIs from COOMET member countries. Signing of the 2013 Program of Comparisons by COOMET President.

Decisions and actions:

- to approve the presented variant of the COOMET Program of comparisons of NMIs as on the 1st November of 2012;
- for COOMET Secretariat to prepare amendments in the Rules of Procedure in the part of the necessity to agree the COOMET projects with Chairmen of COOMET TCs in order to discuss them on 11th meeting of JCMS and 18th COOMET President's Council;
- for Chairman of JCMS to analyze the completed and unregistered in KCDB COOMET comparisons and prepare the proposals for discussion on the next JCRB meeting the possibility to use the results of this comparisons to support the CMCs.
- for COOMET Secretariat to send the COOMET Program of comparisons of NMIs to COOMET Committee members and upload it to the COOMET informational resources till 20.11.2012.

7.2. Progress in QMS review of COOMET NMIs and in COOMET Quality Forum

Decisions and actions:

- to charge TC 3 "COOMET Quality Forum", Joint Committee on measurement standards and TC 1.5 "Length and angle, to work out the action plan of VNIIM (Russia) and NSC "Institute of Metrology" (Ukraine) on elimination of problem, raised by the discrepancy between uncertainties of VNIIM and NSC "IM" CMCs and the results of key comparisons (CCL-K4a and CCL-K4b, also EURAMET.L-K7) and send it to the COOMET President for the further submission to the Consultative Committee on CMCs, JCRB and CCL till 15.12.2012.

8. Results of the 13th meeting of TC 2 "Legal metrology"

Decisions and actions:

- to approve and recommend for approval on the 23^d COOMET Committee meeting P. Ulbig (PTB, Germany) as the Chairman of TC 2 “Legal metrology”;
- to recommend for approval on the 23^d COOMET Committee meeting D. Korneev (VNIIMS, Russia) as the Chairman of SC 2.1 “Harmonization of codes and regulations in the field of legal metrology”;
- to approve the Work program of TC 2 “Legal metrology” for 2012 – 2013 (Appendix 2);
- to include in the resolutions of 23^d COOMET Committee meeting the following recommendation: «COOMET as Regional Organization on Legal Metrology pays attention of state authorities responsible for legal metrology activity in COOMET Member Countries which are also Members of International Organization of Legal Metrology (OIML), that elimination of technical trade barriers and customer protection can be reached with implementation and executing the Recommendations OIML R79, OIML R87, OIML R138 related to the prepackages in the countries. To ask COOMET Committee Members to inform state authorities of their countries about this resolution.»;
- to take note that N. Lyakhova (BelGIM, Belarus) will act as COOMET TC2 contact person in OIML TC 6;
- to recommend TC 2 “Legal metrology” to include into the structure EC the Subcommittee 2.2 “Technologies of Measuring Devices and Systems in Legal Metrology” the Working group on measuring systems.

9. Results of the 9th meeting of TC 4 “Information and training”

Decisions and actions:

- to recommend for approval on the 23^d COOMET Committee meeting A. Koegler (PTB, Germany) as the Chairman of SC 4.1 “Support in Developing the Basic Metrological Infrastructure of COOMET Member Countries”;
- for COOMET Secretariat to prepare the changes in COOMET D4 “COOMET publications. Classification, development, approval and registration. General provisions” with consideration of the discussion till 1.06.2013;
- to approve the Work program of TC 2 “Legal metrology” for 2012 – 2013 (Appendix 3).

10. Elaboration of the Draft Conception of Development of COOMET Internet Resources

Decisions and actions:

- to take note of the information of the Chairperson of SC 4.2 “COOMET Informational Sources” V. Bugaev;
- to continue the work on the Conception of Development of COOMET Internet Resources together with COOMET President V. Krutikov, COOMET Vice-presidents N. Zhagora and P. Neyezhmakov.

11. Preparation of the 23rd meeting of COOMET Committee

Decisions and actions:

- to hold the 23^d COOMET Committee meeting and 11th meeting of JCMS from 4 to 7 of June 2013 in Nizhny Novgorod, Russia;

- for COOMET Secretariat to post the information about the 23^d COOMET Committee meeting at the COOMET informational resources and till 23.11.2012;
- for COOMET Secretariat to inform COOMET Committee members and representatives of international and regional organizations on metrology about time and venue of holding the 23^d COOMET Committee meeting till 23.11.2012.

12. Preparation of the list of participants in the BIPM CMC Review Best Practices Workshop (March 2013)

Decisions and actions:

- for Chairperson of JCMS A. Chunovkina to prepare the proposals on the participants in the BIPM workshop and agree them with COOMET President.

13. Drafts and updated versions of COOMET publications

13.1. Draft of COOMET Document “COOMET Web-Portal. General Provisions. Procedure for Maintaining and Submitting Information”

13.2. Updated COOMET Recommendation R/GM/18:2010 “Procedure of the International Competition “The Best Young Metrologist of COOMET”

13.3. Updated COOMET Document D6/2003 “Procedure for maintaining COOMET Web-site. General provision”

Decisions and actions:

- to approve and recommend for approval on 23rd COOMET Committee meeting COOMET Document D /20__ “COOMET Web-Portal. General Provisions. Procedure for Maintaining and Submitting Information”;
- to approve and recommend for approval on 23rd COOMET Committee meeting the renewed version of COOMET Recommendation R/GM/18:2010 Procedure of the International Competition “The Best Young Metrologist of COOMET” and recommend it for the further implementation before the approval on the 23^d COOMET Committee meeting;
- to recommend the renewed version of COOMET Recommendation R/GM/18:2010 Procedure of the International Competition “The Best Young Metrologist of COOMET”, for use during the preparation and conduct of the V international competition «The Best Young Metrologist of COOMET - 2013»;
- to approve and recommend for approval on 23rd COOMET Committee meeting the Updated COOMET Document D6/2003 “Procedure for maintaining COOMET Web-site. General provision”;
- for COOMET Secretariat to include the issue of the approval of corresponding documents into the agenda of 23rd COOMET Committee meeting.

14. Announcing the nominees for the COOMET Honorary Metrologist Title

Decisions and actions:

- to award a title of “Honorary COOMET metrologist” to L. Golitsyna (Kazakhstan), V. Kupko (Ukraine), N. Martynou (Belarus), V. Bugaev (Russia), V. Ivanov (Russia);
- for COOMET Secretariat to include the issue of the approval of the decision about awarding in the agenda of 23^d meeting of COOMET Committee;

- for COOMET Secretariat to prepare amendments in the COOMET Document D7/2010 "Regulation on giving the distinguished title of "Honorary metrologist of COOMET" regarding the decision to suggest one person per member country for honorary award during one awarding round till 1st of March 2013 and to forward them to the members of COOMET President's Council for agreement;
- for COOMET Secretariat to include the issue of the approval of amendments in D7/2010 into the agenda of 23rd COOMET Committee meeting.

15. Preparation of the Vth International contest «The Best Young Metrologist of COOMET - 2013»: approach to the intake of participants and financial issues

Decisions and actions:

- to hold the Vth International contest «The Best Young Metrologist of COOMET - 2013» on 10 – 14 June 2013 in PTB, Germany;
- for COOMET Secretariat to post the information about the Vth International contest «The Best Young Metrologist of COOMET - 2013» at the COOMET informational resources and till 23.11.2012

16. Results of workshops

16.1. *Workshop on the problems of control of prepackages.*

Decisions and actions:

- to take note of the information about results of the workshop on the problems of control of prepackages (18-20 September 2012, Braunschweig, Germany);
- to thank PTB, Germany, for the active support in organizing and conducting the workshop.

17. Miscellaneous

Decisions and actions:

- to ask A. Koegler to consider the possibility to organize the training of the candidates to the technical administrators of COOMET web-portal.

18. Venue and date of the next meeting of COOMET President's Council

Action:

- to hold the 18th meeting of COOMET President's Council in Bratislava (Slovakia) in November 2013.

19. Discussion and adoption of the resolutions of the meeting

Action:

- for COOMET Secretariat to prepare till 25.12.2012 the draft minutes of the 17th meeting of COOMET President's Council and send it to COOMET Vice-Presidents for agreement.



V. Krutikov
COOMET President

A handwritten signature in black ink, appearing to be 'S. Komissarov', written in a cursive style.

S. Komissarov
Head of COOMET Secretariat