

**WORK PROGRAM**  
**of Technical Committee of COOMET TC 4 “Information and Training” for 2015–2017**

| No.  | Project ID  | Name of Project / work  | Coordinator of Project / work  | Participants               | Supposed terms of realization | Notes |
|--|-------------|---|--|----------------------------|-------------------------------|-------|
| <b>SC 4.1 “Support in Developing the Basic Metrological Infrastructure of COOMET Member Countries”</b> |             |   |  |                            |                               |       |
| 4.1.1  |             | Analysis of structures of National metrological services of new COOMET members  | Chairperson of TC 4<br>Chairperson of SC 4.1   | TC 4 Members               | 2015–2017                     |       |
| 4.1.2  |             | Preparation and conducting training workshops for NMI staff of COOMET member countries from Central Asia and Caucasus   | Chairperson of TC 4<br>Chairperson of SC 4.1   | SC 4.1 Members             | 2015–2017                     |       |
| <b>SC 4.2 “COOMET Informational Resources”</b>   |             |   |  |                            |                               |       |
| 4.2.1  |             | Development and support of informational COOMET resources: web-site, web-portal and databases   | Chairperson of SC 4.2<br>Site and portal administrators<br>On-line editors of portal | TC 4 Members               | 2015–2017                     |       |
| 4.2.2  |             | Preparing and publishing regional editions of COOMET (reports, researches, annotations) in the field of metrology for attracting the attention from the side of political and economic communities in COOMET member countries | Head of COOMET Secretariat, COOMET Secretariat                                       | TC 4 Members               | 2015–2017                     |       |
| 4.2.3  |             | Preparation of the base presentation about COOMET activity  | COOMET Secretariat   |                            | 2015                          |       |
| 4.2.4  | 543/AM/11   | Administration the database of RM of COOMET   | Project coordinators   | Members of SC 4.2, TC 1.12 | 2015–2017                     |       |
| 4.2.5  | 631/UA/13   | Development of the Document on the procedure of using the COOMET logo   | Chairperson of TC 4<br>Chairperson of SC 4.2   | TC 4 Members               | 2015–2016                     |       |
| 4.2.6  | New Project | Creation and Support in the Actualized View of the COOMET Informational Resources   | SC 4.2 Chairperson   |                            | 2015–2017                     |       |

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| <b>SC 4.3 “Raising Proficiency Level and Work with Young Metrologists”</b> |             |  |  |   |                               |       |
| 4.3.1  | 518/UZ-a/11 | Training of specialist of measurement, calibration and testing laboratories  | Project coordinators                                   | Members of working group                      | 2015–2017                     |       |
| 4.3.2  |             | Preparation of annual programmes for training workshops on actual questions of metrology   | Chairperson of TC 4,<br>Chairpersons of SC 4.1, SC 4.3 |   | 2015–2017                     |       |
| 4.3.3  | 510/KZ/10   | Determining the concrete topics of workshops and trainings abroad (on the base of polling information from COOMET member countries in holding workshops and trainings abroad)                            | Project coordinators                                   | Members of SC 4.3<br>COOMET Committee Members | 2015                          |       |
|  |             | Preparation of proposals for TC 4 for forming annual programmes of training workshops on actual questions of metrology   |  |   | 2015                          |       |
| 4.3.4  | 553/UZ/12   | The development of competencies and qualifications within COOMET for specialists and metrologists of measurement, calibration and testing laboratories for training on the basis of the modular approach | Project coordinators                                   | Members of Working Group                      | 2015–2017                     |       |
| 4.3.5  | 597/BY/13   | Development of recommendations for preparing documents certifying results of training, study course or upgrade of qualification in the framework of COOMET   | Deputy Chairperson of SC 4.3                           | Members of TC 4, SC 4.3                       | 2015                          |       |
| 4.3.6  | New Project | Development of the methods of organizing and conducting interactive training via COOMET web-resources  | TC 4 Member from Germany                               |   | 2015–2017                     |       |
| 4.3.7  | New Project | Training on the basis of the modular approach for the metrologists-specialists of medical laboratories   | SC 4.3 Member from Ukraine                             |   | 2015–2017                     |       |