

AGENDA
30th COOMET Committee meeting
01 – 02 April 2020, Nur-Sultan, Kazakhstan

COOMET Committee meeting (Day 1)

Time	№	Issue	Speaker
Part 1 (meeting involving COOMET Committee members or their representatives)			
09 ⁰⁰ – 09 ⁰⁵		Opening of the meeting	<i>V.Hurevich, COOMET President</i>
09 ⁰⁵ – 09 ¹⁰		Adoption of the Agenda	<i>COOMET Committee members or their official representatives</i>
09 ¹⁰ – 09 ²⁰	1.	About implementation of the resolutions of the 29th COOMET Committee meeting. Presentation of the minutes	<i>N. Liakhova, Head of COOMET Secretariat</i>
	2.	Activities to improve the work of COOMET	
09 ²⁰ – 09 ³⁰	2.1.	About the activities of the Working Group for Preparation of the COOMET Developments Strategy	<i>V.Hurevich, COOMET President</i>
09 ³⁰ – 09 ⁴⁵	2.2.	About presentation of the Final Report "Status and Perspectives of COOMET" about the External Assessment performed within the framework of the PTB-COOMET project "Assistance to regional trade and support of consumer rights protection for COOMET member-countries"	<i>P.Ulbig, COOMET Vice-President</i>
09 ⁴⁵ – 09 ⁵⁰	2.3.	About the Mission and Vision of COOMET	<i>V.Hurevich, COOMET President</i>
09 ⁵⁰ – 10 ³⁰	2.4.	About a draft COOMET Strategy for 2020-2025 and a Road map for its implementation	<i>V.Hurevich, COOMET President, COOMET Committee members or their official representatives</i>
	2.5.	About appropriateness of changing the institutional status of COOMET and its possible forms in the future	
10 ³⁰ – 11 ⁰⁰		<i>Coffee break</i>	
11 ⁰⁰ – 11 ¹⁵	2.6.	About a draft COOMET Development Program for 2020-2022 (COOMET P1/2020)	<i>V.Hurevich, COOMET President</i>
11 ¹⁵ – 11 ²⁰	2.7.	About proposals on the refinement of the COOMET Memorandum of Understanding	<i>V.Hurevich, COOMET President N. Liakhova, Head of COOMET Secretariat</i>
	3.	About the COOMET structure	
11 ²⁰ – 11 ³⁰	3.1.	About the refinement of the COOMET structure <i>Based on: 1) Letter of the TC 1.4 Chairperson requesting to exclude subcommittees from the TC; 2) Minutes of the TC 1.8-2019 meeting with a corrected list of SCs within TC 1.8 3) resolution of PC-24 about exclusion of SC 3.1 from TC 3.1</i>	<i>N. Liakhova, Head of COOMET Secretariat</i>
11 ³⁰ – 11 ⁴⁰	3.2.	Presentation of an updated draft Document COOMET D5 "Model Regulations for COOMET Structural Bodies" and proposals on updating the Regulations for COOMET structural bodies	
11 ⁴⁰ – 11 ⁴⁵	3.3.	About the update of the membership of the COOMET Appeal Board on comparisons of national measurement standards and CMC data peer review	

Time	№	Issue	Speaker
	4.	Establishment of COOMET structural bodies	
11 ⁴⁵ – 11 ⁵⁰	4.1.	About the authorities of the Heads of COOMET structural bodies: – TC 1.2 "Acoustics, ultrasound, vibration"; – TC 1.6 "Mass and related quantities"; – TC 1.8 "Physical chemistry"; – TC 1.12 "Reference materials"	<i>N. Liakhova, Head of COOMET Secretariat</i>
11 ⁵⁰ – 11 ⁵⁵	4.2.	About the authorities of the Chairpersons of some COOMET SCs	
11 ⁵⁵ – 12 ⁰⁰	4.3.	Information about changes in memberships of structural bodies	
12 ⁰⁰ – 12 ¹⁰	5.	Approval of decisions to give the distinguished title "Honorary Metrologist of COOMET"	<i>V.Hurevich, COOMET President</i>
12 ¹⁰ – 12 ²⁰	6.	About the election of COOMET President for the period from April 2021 to April 2024	<i>V.Hurevich, COOMET President, COOMET Committee members or their official representatives</i>
12 ²⁰ – 12 ³⁰	7.	About the venue and date of the next COOMET Committee meeting	<i>V.Hurevich, COOMET President</i>
12 ³⁰ – 13 ³⁰		<i>Lunch</i>	
Part 2 (Plenary meeting of COOMET Committee)			
13 ³⁰ – 13 ⁴⁰		Opening of the plenary meeting	<i>V.Hurevich, COOMET President</i>
		Welcoming of the participants	<i>T.Tokanov, General Director of KazInMetr</i>
		Introduction of the participants	<i>Participants</i>
13 ⁴⁰ – 13 ⁵⁰	8.	Report on the results of the meeting involving COOMET Committee members or their representatives	<i>V.Hurevich, COOMET President</i>
13 ⁵⁰ – 14 ¹⁰	9.	Report of COOMET President	<i>V.Hurevich, COOMET President</i>
14 ¹⁰ – 14 ²⁰	10.	Annual report of COOMET Secretariat	<i>N. Liakhova, Head of COOMET Secretariat</i>
14 ²⁰ – 14 ³⁰	11.	Information about the activities of CIPM	<i>P.Neyezhnikov, CIPM member, COOMET Vice-President</i>
14 ³⁰ – 14 ⁴⁵	12.	Upgrade on progress from the BIPM	<i>Ch. Kuanbaev, BIPM</i>
14 ⁴⁵ – 14 ⁵⁵	13.	About the results of the 41st and 42nd JCRB meetings	<i>V.Hurevich, COOMET President</i>
14 ⁵⁵ – 15 ¹⁰	14.	About the results of the International seminar "COOMET Tasks in the Light of the Redefinition of the International System of Units (SI)". About the course of preparation of a COOMET Road map for implementation of decisions, related to the redefinition of the SI base units	<i>S. Golubev, COOMET Vice-President A.Chunovkina, Chairperson of JCMS</i>

Time	№	Issue	Speaker
	15.	COOMET activities in the field of measurement standards, including issues of the CIPM MRA implementation (in terms of CMCs and comparisons)	
15 ¹⁰ – 15 ¹⁵	15.1.	About COOMET participation in works on evaluation of a suite of CIPM MRA documents in connection with the expected revision of the CIPM MRA	<i>A. Chunovkina, Chairperson of JCMS</i>
15 ¹⁵ – 15 ³⁰	15.2.	Annual report of the Chairperson of Joint Committee for Measurement Standards (JCMS) including information about the current state of preparation, review and publication in KCDB of CMC entries of NMIs and DIs of COOMET member countries as well as implementation of comparisons of measurement standards of NMIs and DIs of COOMET member-countries (implementation of COOMET Program of Comparisons P2/2020)	
15 ³⁰ – 15 ⁴⁰		<i>Collective photo</i>	
15 ⁴⁰ – 16 ⁰⁰		<i>Coffee break</i>	
16 ⁰⁰ – 16 ¹⁰	15.3.	About the update of the list of COOMET technical experts on CMC review	<i>A. Chunovkina, Chairperson of JCMS</i>
	15.4.	About the preparedness of COOMET TCs for the transition to KCDB 2.0	<i>N. Zviagin, Deputy Chairperson of JCMS</i>
16 ¹⁰ – 16 ⁴⁰	15.5.	Additional information ¹ to the report of the Chairperson of JCMS about the activities of TC 1.1 – TC 1.12, including problematic issues of TC activities: <ul style="list-style-type: none"> - TC 1.1 "General questions concerning measurements (General metrology)" - TC 1.2 "Acoustics, ultrasound and vibration" - TC 1.3 "Electricity and magnetism" - TC 1.4 "Flow measurement" - TC 1.5 "Length and angle" - TC 1.6 " Mass and related quantities" - TC 1.7 " Photometry and radiometry" - TC 1.8 " Physical chemistry" - TC 1.9 " Ionizing radiation and radioactivity" - TC 1.10 " Thermometry and thermal physics" - TC 1.11 " Time and frequency" - TC 1.12 " Reference materials" 	<i>Chairpersons of TCs</i>
	16.	About the COOMET activities in the field of certified reference materials (CRM) production	
16 ⁴⁰ – 16 ⁵⁰	16.1.	Presentation of CRMs, produced within COOMET, for the recognition as COOMET CRMs	<i>S. Medvedevskikh, TC 1.12 Chairperson</i>
	16.2.	Information about the current state of the Program of joint CRM production within COOMET (COOMET P5/2019) and Register of COOMET CRMs (COOMET I/RM/2:2019)	<i>S. Medvedevskikh, TC 1.12 Chairperson</i>

¹ TC Chairperson may optionally present additional information. **Please notify in advance COOMET Secretariat of the wish to present information at the COOMET Committee meeting for the refinement of the final version of the agenda.** This request does not preclude the possibility to speak directly during the meeting.

Time	№	Issue	Speaker
	17.	COOMET activities in the field of quality management systems, including issues of the CIPM MRA implementation (in terms of NMI and DIs QMS)	
16 ⁵⁰ – 17 ¹⁰	17.1.	About the activities of the COOMET Quality Forum and TC 3.1 "Quality Forum Technical Committee". About the implementation of the Policy and Plan of the Technical Committee of the COOMET Quality Forum related to the transition to ISO 17034:2016 and ISO/IEC 17025:2017 for peer reviews of QMS of COOMET NMIs and DIs.	<i>N. Mikanadze, COOMET Vice-President</i>
	17.2.	About the schedule of peer reviews in 2020-2021.	
	17.3.	About the update of the list of COOMET auditors and technical experts on peer reviews of QMS of COOMET NMIs and DIs	
17 ¹⁰ – 17 ²⁵	18.	Information about the activities of OIML	<i>Ian Dunmill, BIML Assistant Director</i>
17 ²⁵ – 17 ³⁵	19.	About the results of the 53rd meeting of CIML and RLMO Round table	<i>P. Ulbig, COOMET Vice-President</i>
	20.	COOMET activities in the field of legal metrology	
17 ³⁵ – 17 ⁵⁰	20.1.	The report of the Chairperson of TC 2 "Legal Metrology", including the results of the 19 th meeting of TC2 "Legal Metrology" and COOMET seminar "Determination of reverification intervals in legal metrology" (11-12 September 2019, Kiev, Ukraine)	<i>P. Ulbig, COOMET Vice-President TC2 Chairperson</i>
	20.2.	About the state of the Work Program of TC 2 for 2019-2020 (COOMET P3/2019)	
18:00 Completion of work of the 1 st day of the meeting			

COOMET Committee meeting (Day 2)

Time	№	Issue	Speaker
09 ⁰⁰ – 09 ¹⁰		Awarding with Diplomas for giving the distinguished title "Honorary Metrologist of COOMET" and with breastplates	<i>V. Hurevich, COOMET President</i>
	21.	COOMET activities in the field of information and training	
09 ¹⁰ – 09 ²⁵	21.1.	The report of the Chairperson of TC 4 "Information and training", including the results of the 16 th meeting of TC4 "Information and training" (3-4 October 2019, Baku, Azerbaijan)	<i>P. Neyezhnikov, COOMET Vice-President, TC4 Chairperson</i>
	21.2.	About the state of the Work Program of TC4 for 2018-2020 (COOMET P4/2019)	
09 ²⁵ – 09 ⁴⁰	21.3.	Discussion of a draft Plan of training events for 2020	
	22.	Submission for approval of COOMET publications, prepared and updated in 2019-2020:	
09 ⁴⁰ – 09 ⁵⁰		– COOMET D5/2010 "Model Regulations for COOMET Structural Bodies" (replacing COOMET D5/2010);	<i>N. Liakhova, Head of COOMET Secretariat</i>

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		<ul style="list-style-type: none"> – COOMET Recommendation R/GM/15:2007 "Rules of Completing the Form of Calibration Certificates Issued by National Metrology Institutes within the CIPM MRA" (replacing COOMET R/GM/15:2007); – COOMET Recommendation R/GM/18:2013 "Procedure of the International Competition "The Best Young Metrologist of COOMET" 	
09 ⁵⁰ – 10 ⁴⁰	23.	<p>Information about the activities of regional metrology organizations:</p> <p><i>SIM</i></p> <p><i>WELMEC</i></p> <p><i>EURAMET</i></p>	<p><i>Official representatives:</i></p> <p><i>C.Saundry, SIM President</i></p> <p><i>Representative of WELMEC</i></p> <p><i>Representative of EURAMET</i></p>
	23.1	About the implementation of the Memorandum of Understanding between COOMET and EURAMET, including information about the main events, stipulated by the Plan for 2020	<p><i>P. Neyezhnikov</i></p> <p><i>COOMET Vice-President,</i></p> <p><i>Roman Kovac, SMU</i></p>
10 ⁴⁰ – 10 ⁵⁰	24.	Information about the activities of EASC in the field of metrology	<i>A.Shakkaliev, EASC Chairperson</i>
10 ⁵⁰ – 11 ⁰⁰	25.	Information about the activities of NCSL International	<i>D. Leaman, President of NCSL International</i>
11 ⁰⁰ – 11 ²⁰		<i>Coffee break</i>	
11 ³⁰ – 13 ⁰⁰	26.	Information² from the representatives of COOMET members about the main changes in metrology activities of their countries in 2019-2020	<i>COOMET Committee members or their representatives</i>
13 ⁰⁰ – 14 ⁰⁰		<i>Lunch</i>	
14 ⁰⁰ – 15 ⁰⁰		Information from the representatives of COOMET members about the main changes in metrology activities of their countries in 2019-2020 (continued)	<i>COOMET Committee members or their representatives</i>
15 ⁰⁰ – 15 ²⁰	27.	Questions to COOMET Presidential Council³	<i>COOMET Committee members or their representatives</i>
15 ²⁰ – 15 ³⁰	28.	Miscellaneous issues	
15 ³⁰		Closing of the meeting	

² COOMET Committee members and their representatives are kindly requested to report **the information concerning each country within 5-7 minute**. Early submission of PRESENTATIONS to COOMET Secretariat will be appreciated, since in this case they can be included in the Working documents of the COOMET Committee meeting and can be provided in electronic form to all participants BEFORE the COOMET Committee meeting.

³ This item is included in the agenda **based on a recommendation from the Final report "Status and perspectives of COOMET"** (see 2.2 of the agenda).

For an effective discussion and preparation of replies by Presidential Council members we kindly request COOMET Committee members to submit in advance to COOMET Secretariat those questions which, in their view, require discussion. This request does not preclude the possibility to ask questions directly at the meeting.