

Valery HUREVICH
COOMET President
BelGIM
Minsk, Republic of Belarus
Phone: +375 17 233 55 01
e-mail: coomet@belgim.by



Minsk
18.09.2018 №33-5/100e

FIRST NOTICE

COOMET Vice-presidents
Chairpersons of the JCMS, Quality Forum, TC3.1 of the Quality Forum, SC 4.2

Copies:

National secretariats of COOMET countries represented by Vice-Presidents

Ladies and gentlemen!

Belarussian State Institute of Metrology (BelGIM) invites you to take part in **23rd meeting of COOMET President's Council**, which will be held in BelGIM (Minsk, Belarus) on **27 – 29 of November 2018**.

26-27 of November – date of arrival, 30 of November – date of departure.

According to an agreement a **CLOSED Session of President's Council** will be held **on the first day (November 27)** with attendance of **COOMET Vice-Presidents only**. I kindly ask all Vice-Presidents to timely inform COOMET Secretariat about participation of representatives of corresponding national secretariats in this CLOSED Session (if found reasonable).

Attached please find a Draft of Event program and Agenda of 23rd President's Council meeting. I would like you to send your proposals and remarks to the Draft Agenda to COOMET Secretariat (coomet@belgim.by) **by 5 of October 2018**.

BelGIM will take care for your transfer (from airport/railway station) to the hotel and back as well as to the place of the meeting.

Copy of your passport or the following information is required to prepare formal invitation letter for visa: name and surname, date of birth, citizenship, passport number. Also be so kind to indicate the date of your arrival and departure. Please take note that the time for none-visa visits **to Belarus for foreign citizens was increased up to 30 days provided that they enter Belarus only through the State border checkpoint "Minsk National Airport"**.

ACCOMMODATION: Hotel BELARUS*** (www.hotel-belarus.com).

Address: Minsk, Storozhevskzya, 15.

Rates for rooms, including breakfast (special price for BelGIM guests):

- Single – 110 BLN;
- King size – 150 BLN (booked only 8 rooms);
- Lux – 170 BLN.

Accommodation costs must be paid on check in at the hotel in Belarusian rubles.

We urge you to confirm participation in the meeting **not later than 15 of October 2018** by e-mail: coomet@belgim.by (application form is attached) and let us know if visa support is required.

All questions regarding the President's Council meeting should be addressed to COOMET Secretariat:

ORGANIZING COMMITTEE:

COOMET Secretariat
Nadezhda Liakhova

Phone: +375 17 334-75-40
E-mail: coomet@belgim.by

I cordially invite you to take part in the planned meeting!

Annex:

- 1) Events program*
- 2) Draft of the Agenda*

With best regards,



Valery Hurevich
COOMET President
BelGIM Director