MINUTES
of the 18th meeting of COOMET Technical Committee
TC 2 "Legal Metrology"

18th meeting of TC2 "Legal Metrology" was held on 17 of May, 2018 in VNIIMS, Moscow, Russia. The 24 participants from 14 COOMET member-countries took part in the meeting: Armenia, Belarus, Bosnia and Herzegovina, Cuba, Germany, Kazakhstan, Kyrgyzstan, Moldova, Russia, Slovakia, Tajikistan, Turkey, Uzbekistan, the Ukraine - members of TC 2 and their representatives, members of SC 2.1 - SC 2.3, and invited experts.

LIST OF PARTICIPANTS

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OUTCOMES OF THE MEETING

The participants of the meeting were welcomed by Mr. Alexander KUZIN, Director of VNIIMS who wished them to have an effective work.
The meeting was chaired by Mr. Peter Ulbig, TC 2 Chairman, PTB, Germany.

The following issues of **AGENDA** were considered:

Item	Content	Reporter
	Opening of the session	*Peter Ulbig, TC 2 Chairperson*
	Introduction of participants	*Participants*
	Adoption of the agenda	*Participants*
1.	Approval of the Minutes the 17th TC 2 meeting	*Nadezhda Liakhova, TC 2 Secretariat, Participants*
1.1	Review of decisions of the 17th TC 2 meeting	*Nadezhda Liakhova, TC 2 Secretariat*
2.	Outcomes of the 28th COOMET Committee meeting in the framework of TC 2 activities	*Peter Ulbig, TC 2 Chairperson*
3.	About members of TC2 and members of subcommittees SC 2.1–SC 2.3	*TC 2 Secretariat*
4.	State of realization of TC 2 work program for 2018 (Reports of SC Chairman's or/and coordinators of projects) and perspective of cooperation	*SC Chairpersons and Project Coordinators*
4.1.	Activities of SC 2.1 "Harmonization of Regulations and Norms in Legal Metrology" and perspectives of cooperation	*Nikolay Zhagora, SC 2.1 Chairperson*
	About fulfillments of projects: – About progress with the project 629/RU/13 "Development of proposals for optimization of legal metrology area specified in different member countries" (coordinator – J.Androshchuk, VNIIMS)	*Jury Androshchuk*

Item	Content	Reporter
	− About progress with the project 715/BY/17 "Translation of OIML G 19:2017 "The role of measurement uncertainty in conformity assessment decisions in legal metrology" (coordinators – M. Shabanov, N. Zhagora, BelGIM) − About progress with the project 716/BY/17 "Development of a rules for setting up reverification and recalibration intervals for measuring instruments used in the field of legal metrology" (coordinator – M. Shabanov, BelGIM)	*Maxim Shabanov* *Maxim Shabanov*
4.2.	Activities of SC 2.2 "Technologies of Measuring Devices and Systems in Legal Metrology" and perspectives of cooperation	*Maxim Shabanov, SC 2.2 Chairperson*
	About fulfillments of projects: − About progress with the project 740/UA/18 "Translation of WELMEC 7.2 "Software Guide" (2015)" (coordinator – J.Kuzmenko, SE "Ukrmetrteststandart") − About development of an interstate standard based on national standards which are already harmonized with OIML D31 "General requirements for software controlled measuring instruments" (M. Shabanov, BelGIM)	*Elena Gryshchenko* *Maxim Shabanov*
4.2.1	About activity of the WG on measuring systems: 1)About the project 703/UA/16 "The analysis of approaches to the metrological control of measuring systems" (coordinator – A. Krichevets, DP NDI "Systema") 2) About progress with new project of the WG – Development of a COOMET Recommendation "Metrological control of measuring systems. General provisions" – Development of a COOMET Recommendation "Procedure of metrological expertise of technical documents of measuring systems" – Development of a COOMET Recommendation "Procedure for specifying recalibration intervals of measuring channels of measuring systems"	*Elena Gryshchenko*
4.3.	Activities of SC 2.3 "Legal Metrology Control" and perspectives of cooperation	*Ruf Genkina, SC 2.3 Chairperson*
	About fulfillments of projects: − About progress with the project 667/RU/15 "Development of Recommendations for metrological supervision performed by metrological services of legal entities" (coordinator – R. Genkina, VNIIMS) − About results of the project 602/BY/13 "Preparation of an overview on the progress with prepackages control in COOMET member countries" (coordinator – N. Liakhova, BelGIM)	*Ruf Genkina* *Nadezhda Liakhova*
5.	Collecting suggestions for new projects and changes to TC 2 work program for 2018-2020	*Proposers and participants*
6.	Cooperation with OIML	*Peter Ulbig, TC 2 Chairperson*
6.1	About translation of OIML documents into Russian	
6.2	About results of the International Conference OIML-COOMET "Worldwide uniform requirements on prepackages - Basis for fair trade and consumer protection" and COOMET seminar on the OIML Certification System (OIML-CS) "Promoting Global Harmonization for Measuring Instruments"	
7.	Exchange of information on changes in the field of Legal Metrology in COOMET member countries	*Participants*
7.1	Update of the information on legal metrology systems in member countries on the COOMET portal	*Nadezhda Liakhova, TC 2 Secretariat*

Item	Content	Reporter
8.	Miscellaneous	*Participants*
9.	Place and date of the next meeting	*Participants*
10.	Approval of resolutions of the meeting	*Peter Ulbig, TC 2 Chairperson, TC 2 Secretariat, Participants*
	Closing of the meeting	

Working materials of TC2-2018 are placed on TC 2 page of COOMET web-portal (www.coomet.net[1]).

Amended TC 2 Work Program for 2018 – 2020 is given in Annex 1 to the Minutes and uploaded to COOMET web-portal (TC 2 page) - www.coomet.net.

The folowing resolutions of 18th meeting of Technical Committee COOMET TC 2 "Legal metrology" were discussed and agreed:

№	Resolution
1.	To approve the Minutes of 17th meeting of TC2 (28-29 of September 2016, Tashkent, Uzbekistan).
2.	To take note of the information about fulfillment of TC2 decisions, taken at 17th meeting of TC2 (2016)
3.	3.1 To take note of the information about updating the membership in TC2 and SCs. 3.2 To ask COOMET Committee members to check and appoint candidates of TC 2 members, members of SCs and Working group on measuring systems and send this information (including contact information) to TC2 Secretariat and COOMET Secretariat by **15.02.2019**. 3.3 To ask COOMET Committee members to continually inform TC2 Secretariat and COOMET Secretariat about changes in membership in TC2, SCs and WG. 3.4 To ask TC2 Secretariat to timely update this information on COOMET web-portal (TC2 page).
4.	4.1 To ask TC2 and SC2.1 members concerned, who didn't participate in poll, to send complete questionnaire on the project **629/RU/13** "Development of proposals for optimization of legal metrology area specified in different member countries" to the coordinator (Jury Androshchuk, VNIIMS, Russia) of the project by **01.02.2019.** *Note – To ask TC2 Secretariat to recirculate the questionnaire (together with the results already submitted to and presented by coordinator at the TC2 meeting) among COOMET member countries by **15.12.2018**.* 4.2 To present information about realization of the project at the next TC2 meeting in 2019.

[1] TC2 and SCs members should request TC2 Secretariat for login and password to view restricted access pages TC2 section on the COOMET web-portal (shabanov@belgim.by или coomet@belgim.by).

№	Resolution
5.	5.1 To take note of the information about ongoing translation of OIML G 19:2017 "The role of measurement uncertainty in conformity assessment decisions in legal metrology" within the project **715/BY/17** (coordinators – Maxim Shabanov, Nikolai Zhagora, BelGIM, Belarus). 5.2 To ask VNIIMS (Russia) to put the official translation of OIML G 19:2017 on web-site of Rosstandart (Federal informational fund on ensuring the uniformity of measurements) with reference to COOMET project number. 5.3 To ask coordinator to finish the project as appropriate. 5.4 To ask TC2 Chairperson (Peter Ulbig, PTB, Germany) and TC4 Chairperson (Pavel Neyezhmakov, NNC "IM", Ukraine) to consider the possibility of holding a workshop aimed at exchange of experience gained on the topic (refer to 5.1) in 2019 (within the PTB regional project "Assistance to regional trade and support of consumer rights protection for COOMET member-countries").
6.	6.1 To include new projects to Work program of TC2 under a proposed title: - "Translation of OIML R 79:2015 "Labeling requirements for prepackaged products" (coordinator – VNIIMS, Russia); - "Translation of OIML R 87:2016 "Quantity of product in prepackages" (coordinator – VNIIMS, Russia; - "Translation of OIML G 21:2017 “Guidance for defining the requirements for a certification system for prepackages” (coordinator – VNIIMS, Russia); - Translation of OIML B18:2016 "Framework for the OIML Certification System (OIML-CS)" (coordinator – VNIIMS, Russia); - "Translation of OIML G 1-106:2012 "Evaluation of measurement data - The role of measurement uncertainty in conformity assessment" (coordinator – BelGIM, Belarus). 6.2 To ask project coordinators to prepare and submit proposed project forms to COOMET Secretariat **by 15.06.2018.** 6.3 To present information about realization of the projects at the next TC2 meeting in 2019.
7.	7.1 To continue preparation of a list of OIML publications to be translated into Russian 7.2 To ask TC2 members concerned to inform TC2 Secretariat of starting new COOMET project concerning translation of OIML publications 7.3 To consider possibility of starting new projects concerning translation of OIML Recommendation at the TC2 meetings.
8.	8.1 To ask coordinator of the project **716/BY/17** "Development of a rules for setting up reverification and recalibration intervals for measuring instruments used in the field of legal metrology" (Maxim Shabanov, BelGIM, Belarus) to send to TC2 and SC2.2 members a conception of work regarding the project by **15.12.2018.** 8.2 To ask TC2 and SC2.1 members concerned to make comments and submit them to project's coordinator by **15.02.2019.** 8.3 To present information about realization of the project at the next TC2 meeting in 2019. 8.4 To ask TC2 Chairperson (Peter Ulbig, PTB, Germany) and TC4 Chairperson (Pavel Neyezhmakov, NNC "IM", Ukraine) the possibility of holding a workshop aimed at exchange of experience gained on the topic (refer to 9.1) in 2019 (within the PTB regional project "Assistance to regional trade and support of consumer rights protection for COOMET member-countries".
9.	9.1 To ask coordinator of the project **740/UA/18** "Translation of WELMEC 7.2 "Software Guide" (2015)" (Jury Kuzmenko, SE "Ukrmetrteststandart", Ukraine) to send SC2.2 members the first Draft of translation by **15.12.2018.** 9.2 To ask SC2.2 members concerned to make comments and submit them to project's coordinator by **01.02.2019.** 9.3 To present information about realization of the project at the next TC2 meeting in 2019.
10.	10.1 To take note of the information of SC2.2 Chairman (Maxim Shabanov, BelGIM, Belarus) about developments of Working Group OIML TC5/SC2 regarding revision of OIML D31 "General requirements for software controlled measuring instruments".

№	Resolution
	10.2 To recommend to make amendments to normative documents developed on the basis of OIML D31 and current translation of OIML D31 after the revision of OIML D31 is finished by OIML TC5/SC2 (COOMET project 601/BY/13). *Note - If necessary, a new COOMET project can be drawn up.* 10.3 To present information about realization of the project at the next TC2 meeting in 2019.
11.	11.1 To ask coordinator of the project **703/UA/16** "The analysis of approaches to the metrological control of measuring systems" (Alexander Krichevets, DP NDI "Systema", Ukraine) to discuss conception of realization of the project with WG MS members **in 2018 online.** 11.2 To present information about realization of the project at the next TC2 meeting in 2019.
12.	12.1 To ask Chairperson of WG on MS (Alexander Krichevets (DP NDI "Systema", Ukraine) to initiate discussion of proposed projects within WG MS in **2018 online**: – "Development of a COOMET Recommendation "Metrological control of measuring systems. General provisions"; – "Development of a COOMET Recommendation "Procedure of metrological expertise of technical documents of measuring systems"; – "Development of a COOMET Recommendation "Procedure for specifying recalibration intervals of measuring channels of measuring systems". 12.2 To present information about o results of discussion at the next TC 2 meeting in 2019.
13.	13.1 To recommend the draft of document "Metrological supervision performed by metrological services acting as legal entities. General principles" (developed in the frame of project **667/RU/15**, coordinator – Ruf Genkina, VNIIMS, Russia) for approval **only as Information Material of COOMET**. 13.2 To ask TC 2 Secretariat to put this question in the agenda of 23 meeting of COOMET Presidential Council. 13.3 If approved then the project should be finished accordingly.
14.	14.1 To take into account the information on results of the questionnaire filled in according to a project **602/BY/13** "Preparation of an overview on the progress with prepackages control in COOMET member countries" (coordinator – Nadezhda Liakhova, BelGIM, Belarus). 14.2 To ask representatives of COOMET member-countries who participated in the poll to renew the information concerning their countries, if necessary (as of 2018) **by 01.07.2018.** 14.3 Coordinator of the project should place results of the review on Web-page of COOMET. 14.4 To recommend the overview prepared to be approved as **Information Material of COOMET.** To ask TC2 Secretariat to include this point in to the agenda of 23 meeting of COOMET Presidential Council. 14.5 If approved then the project should be finished accordingly.
15.	To ask TC2 members from **Turkey and DPR of Korea** to prepare short review of their national legal metrology infrastructure* by **15.12.2018** and to submit it to TC2 Secretariat (coomet@belgim.by) for placing it on the COOMET web-portal (TC2 page). * - *the template will be an information of Germany on the TC2 web-page*
16.	To ask TC2 members to review and amend, if appropriate, the information already published on the website regarding changes in legal metrology and corresponding legislation (the information amended should be submitted to TC2 Secretariat (coomet@belgim.by) accordingly by **01.02.2019).**
17.	17.1 To approve amended Work program of TC2 (Annex 1 to the Minutes). 17.2 To ask members of TC2 and SCs: – to submit to TC2 Secretariat suggestions on their participation in realization of COOMET projects, envisaged by the Work program of TC2 by **15.12.2018;** – to propose new projects by the next TC2 meeting.

№	Resolution
18.	To hold the next TC 2 meeting **in September 2019 (proposed dates from 10 to 12) in Armenia.** To ask TC2 Chairperson and TC2 Secretariat to specify the topic of COOMET seminar which is advisable to be held together with TC2 meeting in 2019. To ask TC2 Secretariat to inform TC2 members about decision taken by **15.02.2019**.
19.	To ask TC 2 Secretariat to place on COOMET web-portal (TC2 page): – working documents and decisions of 18 meeting of TC2 (17 of May 2018, Moscow, Russia); to be fulfilled by **15.06.2018.** – working papers of the International Conference OIML-COOMET "Worldwide uniform requirements on prepackages - Basis for fair trade and consumer protection" and COOMET seminar on the OIML Certification System (OIML-CS) "Promoting Global Harmonization for Measuring Instruments" (15-16 of May 2018, Moscow, Russia); to be fulfilled by **01.06.2018.**

Peter Ulbig
Chairperson of TC 2

Maxim Shabanov,
TC 2 Secretariat

Nadezda Lyakhova,
TC 2 Secretariat

Annex 1

TC 2 Work Program for 2018-2020

Point	Project ID	Project name	Coordinator	Participants	Starting date	Remarks
Chairperson TC2 Correspondence with OIML, RMOs and NMIs						
Development Topic		***Analysis of possible fields of cooperation with OIML and regional organizations on legal metrology. Formulation of suggestions on joint work with them***				
2.0.1	n/a	Analysis of developments and possible cooperation in OIML, RLMO's and NMI's and suggestion of joint work	TC 2 Chairperson		Continually	General Task of Chair TC2
2.0.2	n/a	Extend the List of OIML- and WELMEC-Contact persons to its subcommittees	TC 2 Chairperson TC member		If necessary	**In progress**
2.0.3	n/a	To collect and process information for the TC2 section of the new COOMET web portal	TC 2 Secretariat and TC 2 Chairperson		Continually	**In progress**
2.0.4	n/a	Holding workshops on legal metrology	Chairpersons of TC2 and TC4		If necessary	According to agreed projects
2.0.5	n/a	Preparation of the Plan for the translation into Russian of OIML publications	TC 2 Chairperson TC 2 Secretariat TC members		2018	**In progress**
SC 2.1 Harmonization of Regulations and Norms in Legal Metrology						
Development Topic		***Checking documents and recommendations of OIML and other RLMO's for adaption or acceptance in COOMET***				
2.1.1	629/RU/13	Development of proposals for optimization of legal metrology area specified in different member countries	Ju. Androshchuk (VNIIMS, Russia)	Russia, Belarus, Germany, Kazakhstan, Cuba, Moldova, Kyrgyzstan, Tajikistan, Uzbekistan, Ukraine	2013	**In progress** Amended Questionnaire was submitted to TC 2 members The coordinator performs the generalization of the information received
2.1.2	716/BY/17	Development of a rules for setting up reverification and recalibration intervals for measuring instruments used in the field of legal metrology	M. Shabanov (BelGIM, Belarus)	Belarus, Armenia	2017	**In progress** The coordinator will prepare concept of work on project and will send it to TC 2 and SC 2 members for comments and suggestions.
2.1.3	750/RU/18	Translation of OIML B18:2016 "Framework for the OIML Certification System (OIML-CS)"	Ju. Androshchuk (VNIIMS, Russia)	Russia, Belarus	2018	**In progress** Coordinator is waiting for information

Point	Project ID	Project name	Coordinator	Participants	Starting date	Remarks
						from anyone interested in.
2.1.4	751/BY/18	Translation of OIML G 1-106:2012 "Evaluation of measurement data – The role of measurement uncertainty in conformity assessment"	M. Shabanov, N.Zhagora (BelGIM, Belarus)	Belarus, Russia	2018	**In progress** Coordinator is waiting for information from anyone interested in.
2.1.5	n/a	Create a database for interested and accepted rules, guides, recommendations and standards in the field of legal metrology between COOMET member-countries and other regional legal metrology organizations	TC 2 Chairperson TC 2 Secretariat		2011 to be amended in future as necessary	**In progress** It is realized on the COOMET web-portal (TC2 page) by means of corresponding links to web-sites of OIML and WELMEC
SC 2.2 Technologies of Measuring Devices and Systems in Legal Metrology						
Development Topic		***Development of metrological control procedures for measuring instruments and measuring systems with new technologies (i.e. software, data processing, device communication)***				
2.2.1	437/BY/08	Development of a program for generating 'reference' data sets for the purpose of software testing	M. Shabanov (BelGIM, Belarus)	Belarus, Russia, Ukraine	2008	**Suspended**
2.2.2	703/UA/16	Analysis of approaches to metrological control of measuring systems	A. Krichevets (DP NDI System, Ukraine)	Ukraine, Belarus, Russia, Cuba	2016	**In progress** Coordinator should discuss with the members of the WG on MS the concept of project implementation
2.2.3	New	Development of a COOMET Recommendation "Metrological control of measuring systems. General provisions"	A. Krichevets (DP NDI System, Ukraine)	Ukraine, Russia, Belarus	2017	The project will be discussed by the members of WG on MS and at the TC2 meeting
2.2.4	New	Development of a COOMET Recommendation "Procedure of metrological expertise of technical documents of measuring systems"	A. Krichevets (DP NDI System, Ukraine)	Ukraine, Russia, Belarus	2017	The project will be discussed by the members of WG on MS and at the TC2 meeting
2.2.5	New	Development of a COOMET Recommendation "Procedure for specifying recalibration intervals of measuring channels of measuring systems"	A. Krichevets (DP NDI System, Ukraine)	Ukraine, Russia, Belarus	2017-2018	The project will be discussed by the members of WG on MS and at the TC2 meeting

Point	Project ID	Project name	Coordinator	Participants	Starting date	Remarks
2.2.6	740/UA/18	Translation of WELMEC 7.2 "Software Guide" (2015)"	Yu.Kuzmenko (Ukrmetrteststandart, Ukraine)	Ukraine, Belarus	2017	**In progress** Coordinator is waiting for information from anyone interested in.
SC 2.3 Legal Metrology Control						
Development Topic		***Development of regional collaboration and mutual acceptance on issues of metrological control in legal metrology area (prepackages and measuring instruments etc.) as well as results of work of testing laboratories engaged in type approval, verification laboratories and other parties (including evaluation criteria)***				
2.3.1	441/RU/08	Development of template of bilateral agreement on recognition of national prepackages control mark	R. Genkina (VNIIMS, Russia)	Belarus, Russia, Ukraine	2008	**Suspended** (draft document is available)
2.3.2	533/BY/11	Development of a recommendation for determining amount of prepackage filling with the purpose to make a decision whether this prepackage is a misleading one	N. Liakhova, (BelGIM, Belarus)	Belarus, Armenia, Azerbaijan, Russia, Uzbekistan and SC2.3 members	2011	**Suspended** The presentation was given at the TC 2 meeting (2011)
2.3.3	602/BY/13	Preparation of an overview on the progress with prepackages control in COOMET member countries	N. Liakhova, (BelGIM, Belarus)	Belarus, Bosnia and Herzegovina, Armenia, Azerbaijan, Cuba, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Russia, Tajikistan, Uzbekistan, Ukraine	2013	**Completed** The developed document will be presented to the COOMET President's Council for the approving as the information material
2.3.4	667/RU/15	Development of Recommendations for metrological supervision performed by metrological services of legal entities	R. Genkina (VNIIMS, Russia)	Russia, Bosnia and Herzegovina	2015	**Completed** The developed document will be presented to the COOMET President's Council for the approving as the information material
2.3.5	748/RU/18	Translation of OIML R 79:2015 "Labeling requirements for prepackaged products"	Ju. Androshchuk (VNIIMS, Russia)	Russia, Belarus	2018	**In progress** Coordinator is waiting for information from anyone interested in.

Point	Project ID	Project name	Coordinator	Participants	Starting date	Remarks
2.3.6	747/RU/18	Translation of OIML R 87:2016 "Quantity of product in prepackages"	Ju. Androshchuk (VNIIMS, Russia)	Russia, Belarus	2018	**In progress** Coordinator is waiting for information from anyone interested in.
2.3.7	749/RU/18	Translation of OIML G 21:2017 "Guidance for defining the requirements for a certification system for prepackages"	Ju. Androshchuk (VNIIMS, Russia)	Russia, Belarus	2018	**In progress** Coordinator is waiting for information from anyone interested in.
2.3.5	n/a	Analysis and Conception for Market Surveillance and proposals for establishment of an special working group	Proposed for discussion by O. Kühn (LMET, Germany)		2010	**Suspended** as a result of discussion at the TC 2 meeting (2010)
2.3.6	n/a	Requirements for the testing laboratories involved in type approval testing	M. Shabanov (BelGIM, Belarus)	Belarus, Ukraine, Russia	2009	**Suspended** (Considering OIML D30)