

MINUTES of the 12th meeting of COOMET Technical Committee TC 2 "Legal Metrology"

The twelfth meeting of TC 2 "Legal Metrology" was held on 6 – 7 September 2011 in the recreation and sport center Tsakhkadzor with a support of National Metrology Institute of Armenia (CJSC "NIM").

16 persons from 10 member-countries, as well as invited guests, participated in the meeting.

LIST OF PARTICIPANTS

Country	Name, NMI, COOMET status	
ARMENIA	1.	Vahan SAHAKYAN, CJSC "NIM", TC 2 member
	2.	Mrs. Narine OGANYAN, CJSC "NIM"
BELARUS	3.	Mr. Maxim SHABANOV, BelGIM, SC 2.2 chairperson
	4.	Mrs. Nadezda LYAKHOVA, BelGIM, SC 2.4 member
GERMANY	5.	Mr Olaf KÜHN, LMET, TC 2 Chairperson
	6.	Karl-Christian GOETHNER, PTB
	7.	Peter Ulbig, PTB
GEORGIA	8.	Paata METREVELI, GEOSTM, TC 2 member
KYRGYZSTAN	9.	Mrs. Kyialzat MAMBETALIEVA, CSM, representative of TC 2 member
MOLDOVA	10.	Mrs. Adelaida ANDRIESH, Ministry of Economy, representative of TC 2 member
	11.	Mrs. Viorica BEJAN, INSM
RUSSIA	12.	Mrs. Ruf GENKINA, VNIIMS, SC 2.4 chairperson
TAJIKISTAN	13.	Mirzonazar SATTOROV, Tajikstandard, representative of TC 2 member
UKRAINE	14.	Mr Gayrat GAZIYEV, SRISMC of "UZSTANDARD" Agency, TC 2 member
UZBEKISTAN	15.	Olga BILOUS, NNC "IM", representative of TC 2 member

Organization	Name	
WELMEC	16.	Mrs. Natasa Mejak-Vukovic, Member of WELMEC Chairperson's Group, Slovenia

The following **AGENDA** was approved:

Item	Content	Reporter
	Opening of the session	<i>O. Kühn</i>
	Introduction of participants	<i>Participants</i>
	Adoption of the agenda	<i>Participants</i>
1.	Review of decisions of the 11 th TC 2 meeting	<i>O. Kühn</i>
2.	Outcomes of the 21 st COOMET Committee meeting in the framework of TC 2 activities	<i>O. Kühn</i>
3.	Exchange of information on changes in the field of Legal Metrology in COOMET member countries and in Germany	<i>Participants</i> <i>O. Kühn</i>
4.	About establishment of TC2 Secretariat. About Staff of Subcommittees and proposals for Chairpersons	<i>O. Kühn</i>
5.	About changes to TC2 Regulations.	<i>O. Kühn</i>
6.	Draw attention to the new COOMET web-portal	<i>M. Shabanov</i>
7.	State of realization of TC 2 work program for 2011-2012 (Reports of SC Chairman's or/and coordinators of agreed projects)	<i>SC Chairman and Coordinators of projects</i>
7.1.	SC 2.1 "Harmonization of Regulations and Norms in Legal Metrology"	<i>O. Kühn, M. Shabanov</i>
7.2.	SC 2.2 "Technologies of Measuring Devices and Systems in Legal Metrology"	<i>M. Shabanov</i>
7.3.	SC 2.3 "Competence and Assessment of Bodies in Legal Metrology"	<i>O. Kühn, M. Shabanov</i>
7.4.	SC 2.4 "Legal Metrology Control"	<i>R. Genkina</i>
8.	Identification of the member-country's interest for the future work	<i>Participants</i>
8.1.	Proposals for new projects and assignment to SC's	<i>Proposers and participants</i>
8.2.	Changes in work program 2011-2012	<i>Proposers and participants</i>
9.	Changes in COOMET Development Program 2011-2013	<i>O. Kühn and Participants</i>
10.	Miscellaneous	<i>Participants</i>
11.	Place and date of the next meeting	<i>Participants</i>
12.	Preparation of the draft decisions of TC2 12 th meeting for their submission to 22 th meeting of COOMET Committee	<i>Participants</i>
	Closing of the meeting	

OUTCOMES OF THE MEETING

Opening of the session

Mr. Vahan SAHAKYAN, host of the meeting and Director of CJSC "NIM" of Armenia welcomed the participants. The meeting was opened by Mr. O. Kühn (Germany), TC 2 Chairperson, with greetings and wish of success in planned work.

Introduction of participants

Participants introduced themselves (see list in the beginning of this Minutes).

Adoption of the agenda

The Agenda was approved by participants.

1. Review of decisions of the 11th TC 2 meeting

Mr. O. Kühn informed participants with the decisions of 11th meeting of TC2 and about finished COOMET projects of TC2.

2. Outcomes of the 21st COOMET Committee meeting in the framework of TC 2 activities

Mr. O. Kühn, informed participants about the decisions of 21st COOMET Committee meeting as regards TC 2.

3. Exchange of information on changes in the field of Legal Metrology in COOMET member countries and in Germany

Participants gave information about changes in legal metrology in their countries.

4. About establishment of TC2 Secretariat. About Staff of Subcommittees and proposals for Chairpersons

Mr. O. Kühn, TC 2 Chairperson, proposed to establish Secretariat of TC2 and appoint Mr. Maxim Shabanov and Mrs. Nadezda Lyakhova (BelGIM, Belarus) as Secretariat. This aims at facilitating communication among TC2 members and improving correspondence turnover. The participants agreed with this proposal.

Mr. O. Kühn informed the participants about vacant position of chairperson of SC2.1 "Harmonization of Regulations and Norms in Legal Metrology". He suggested that TC2 members may propose corresponding candidates. Participants agreed that they don't have sufficient responsibilities to nominate someone and that this suggestion should be addressed to COOMET Committee members.

It was noted that participants to TC2 meeting are often other persons than those listed among TC2 members. Also TC2 members should encourage participation of their representatives in SC 2.1 – SC 2.4. Contacts should be updated for TC 2 and SC 2.1 – SC 2.4 members to facilitate communication. The participants agreed to review staff and vacancies in TC2 as well as in corresponding SCs.

5. About changes to TC2 Regulations

The participants discussed the changes proposed to TC2 Regulations approve in 2004 and decided to exclude list of TC2 members from the Regulation (because of frequent changes) and to amend TC2 structure (point 1.2) and functions of TC2 (point 5).

The participants discussed objectives of TC 2 and SC 2.1 – SC 2.4. Agreed decisions are given in the resolutions, TC work program (Annex 1) and Section "Legal Metrology" of COOMET Development Program for 2011-2013 (Annex 2).

6. Draw attention to the new COOMET web-portal

On-line editor of COOMET web-portal (TC 2 page), Mr. M. Shabanov (Belarus), made a presentation about possibilities of information exchange by using COOMET web-portal (TC 2 page) including restricted access mode allowing communication only between TC2 members (very useful while discussing projects). Participants agreed to put information about legal metrology infrastructure established in their countries to the main page COOMET web-portal.

7. State of realization of TC 2 work program for 2011-2012 (Reports of SC Chairman's or/and coordinators of agreed projects)

Mr. O. Kühn gave an overview of realization of TC 2 Work Program for 2011-2012.

In particular, under the objective "Correspondence with OIML, RMOs and NMIs" of TC 2 Work Program Mr. O. Kühn, informed participants about publication of OIML D16 "Principles of assurance of metrological control" and about distribution of a reviewed document D1 1CD (see: <http://www.oiml.org/updates/news.html>) and about Seminar on conformity assessment (see: http://prague.oiml.org/docs/working_document/WD-Add_03-1_v20110816.pdf).

The participants were informed about OIML Seminar "Evaluation of conformity to type" to be held by OIML on 10 of October 2011 in Prague, Czech Republic (see <http://prague.oiml.org/seminar.html>).

After the TC2 meeting a Seminar "Experiences and Developments in Legal Metrology" (7 – 8 of September 2011) took place. Working materials are available for downloading from the TC 2 page of COOMET web-portal (www.coomet.net¹)

7.1 SC 2.1 "Harmonization of Regulations and Norms in Legal Metrology"

Mr. M. Shabanov (Belarus) informed participants of the meeting about completion of COOMET project 424/BY/08 " Translation and analysis of new edition of VIM". Translation of the VIM made by specialists of BelGIM is available on COOMET web-portal www.coomet.net (section "Projects of TC2").

Mr. M. Shabanov informed the participants about progress with the COOMET project 427/BY/08 "Analysis of requirements in the field of legal metrology including examples of application of these requirements to measuring instruments". Corresponding summary will be introduced at the next meeting of TC2 in 2012.

¹ TC2 and SCs members should request TC2 Secretariat for login and password to view restricted access pages TC2 section on the COOMET web-portal (shabanov@belgim.by или coomet@belgim.by).

The participants agreed that projects earlier proposed by Russia and Ukraine have to be submitted to COOMET secretariat for registration:

- project "Translation of international vocabulary of legal metrology (VIML)";
- project "To check out uniformity of verification\calibration certificates issued in COOMET member countries and come up with a suggestion on unification, if required".

The participants supported suggestion of Mr. M. Shabanov that while revising or developing legal documents and national metrological terminology standards to adopt, as much as possible, terminology of international vocabularies of metrology such as VIM "Vocabulary Internationale de Metrologe" (ISO GUIDE 99) and OIML VIML "Vocabulary Internationale de Metrologe Legale".

Mr. O. Kühn suggested to create a database of accepted rules, guides, recommendations and standards in the field of legal metrology which may be of interest for COOMET member-countries and other regional legal metrology organizations. After discussion it was decided to organize such information resource on TC2 page by adding hyper-links to documents which are already available in Internet (for instance OIML, WELMEC and national legal portals).

7.2 SC 2.2 "Technologies of Measuring Devices and Systems in Legal Metrology"

Mr. M. Shabanov (Belarus), SC 2.2 Chairperson informed the participants **about progress with COOMET project 425/BY/08 "Development of a template of test procedure for software of measuring instruments"**.

COOMET project 437/BY/08 "Development of a program for generating 'reference' data sets for the purpose of software testing" at present is suspended because of dismissal of specialist engaged in the project (however the project is still in TC2 Work program).

7.3 SC 2.3 "Competence and Assessment of Bodies in Legal Metrology"

Mrs. O. Bilous (Ukraine) informed the participants about realization of the project 442/UA/08 "Analysis of criteria of technical competence used for assessment of verification laboratories" (taking into account ISO 10012, ISO 17025) will be submitted to TC2 Secretariat by 01.10.2011 for further placement on COOMET web-portal.

Mr. M. Shabanov (Belarus) informed about the following:

- 1) realization of COOMET Project 426/BY/08 "Development of recommendation regarding realization of interlaboratory comparisons (PT schemes) for verification laboratories for assessing their technical competence" should be continued taking into account new developments in statistical tools. Information about progress with the project will be presented at the next TC 2 meeting in 2012
- 2) realization of COOMET Project 491/UA/10 "Development of recommendations of KOOMET "General requirements to the competence of verification laboratories". Coordinator should facilitate cooperation on the project and make use of EU document ISO\IEC 17020 (article 12 of 2004/22/EC (MID), a WELMEC Guide 8.0, EA-2/17: 2009);
- 3) the project "Requirements for the testing laboratories involved in type approval testing" is suspended because there are no special requirements at the moment but those of ISO\IEC 17025 (the project is left in TC2 work program).

The participants agreed with a suggestion regarding Mrs. O. Maletskaya (NNC "IM", Ukraine) to prepare detailed a resume for the proposed project "To work out criteria for evaluating longterm performance of verification labs (by scores, etc.)" so that the potential collaborators can decide on its suitability.

7.4 SC 2.4 "Legal Metrology Control"

Mrs. R. Genkina (Russia), SC 2.4 Chairperson, informed the participants about progress with the COOMET Project 441/RU/08 "Development of template of bilateral agreement on recognition of national prepackages control mark". At present a draft Agreement is prepared, however its refinement is hardly discussed because of scarce practice in prepackages control in COOMET member countries and lack of harmonized legislation in this field.

The participants exchanged information on prepackages control and proved the lack of mandatory requirements on prepackages and practical developments of prepackages control in their countries (except of Belarus and Moldova).

Taking into consideration the importance of this work (in view of OIML D1) it was decided to hold corresponding COOMET Seminars.

8. Identification of the member-country's interest for the future work

8.1 Proposals for new projects and assignment to SC's

8.2 Changes in work program 2011-2012

Participants gave presentations based on new projects, which are found urgent at the moment:

- project 523/BY/11 "Development of a procedure for attributing technical devices to measuring instruments"; coordinator – Mr. M. Shabanov, BelGIM, Belarus);
- project 533/BY/11 "Development of a recommendation for determining amount of prepackage filling with the purpose to make a decision whether this prepackage is a misleading one"; coordinator – Mrs. Nadezda Lyakhova, BelGIM, Belarus).

Participants agreed on actuality of the presented information and approved their inclusion in TC 2 Work Program.

Amended TC 2 Work Program for 2011 – 2012 is given in Annex 1 to the Minutes and uploaded to COOMET web-portal (TC 2 page) - www.coomet.net.

9. Changes in COOMET Development Program 2011-2013

Taking into consideration the outcome of a discussion on of the objectives of TC 2 and SC 2.1 – SC 2.4 as well as other projects of TC2 the participants agreed with the updated section of "Legal Metrology" of COOMET Development Program for 2011-2013.

Updated section "Legal Metrology" of COOMET Development Program for 2011-2013 is given in Annex 2 to the Minutes.

10. Miscellaneous

Mrs. R. Genkina (Russia), SC 2.4 chairperson informed that in 2011 Russian Law on metrology was reworked and changes don't adhere to the approaches recommended in international documents on legal metrology (for instance, prepackages are excluded from the object under legal control etc.) and asked for assistance of TC2 in preparing appeal to legal authority of Russia saying of unacceptability of such decision.

After discussion of the situation described participants suggested Mr. R. Genkina to prepare overview of changes to the abovementioned Law and present it to TC2 members for consideration prior to the next TC2 meeting.

11. Place and date of the next meeting

Representative of Georgia, Mr. P. Metreveli, proposed to hold the next meeting of TC2 in Georgia on 18 – 19 of September 2012.

The host of the next meeting is Georgian National Agency for Standards, Technical Regulations and Metrology.

Participants supported this suggestion.

12. Preparation of the draft decisions of TC2 12th meeting for their submission to 22th meeting of COOMET Committee

Participants agreed with the Resolutions of 12th TC2 meeting (Annex 3).

Closing of the meeting

Mr. O. Kühn, TC 2 Chairperson, thanked the participants once again for the contributions and active work and specially acknowledged the host of the meeting for splendid arrangements and support.

TC 2 Chairperson
Olaf Kühn

Annex 1

TC 2 Work Program for 2011 – 2012

point	Project ID	Project name	Coordinator	Participants	Scheduled starting date	Remarks
Chairperson TC2 Correspondence with OIML, RMOs and NMIs						
<i>Development Topic</i>		<i>Analysis of possible fields of cooperation with OIML and regional organizations on legal metrology. Formulation of suggestions on joint work with them</i>			2011-2013	
2.0.1		Analysis of developments and possible cooperation in OIML, RMO's and NMI's and suggestion of joint work	O.Kuhn (LMET, Germany)		2008	General Task of Chair TC2
2.0.2		Preparation a questionnaire among the COOMET Members for building up a list of experts in legal metrology	O.Kuhn (LMET, Germany)		2009	Finished
2.0.3		Extend the List of OIML- and WELMEC-Contact persons to its subcommittees	O.Kuhn (LMET, Germany)		2010	In progress
2.0.4		To collect and process information for the TC2 section of the new COOMET web portal	Secretary of Chair TC2		2010	In progress
2.0.5		Holding workshops on legal metrology	Chair TC2 and TC4		2011	2011: 7-8.09.2011, Yerevan, Armenia (finished)
SC 2.1 Harmonization of Regulations and Norms in Legal Metrology						
<i>Development Topic</i>		<i>Checking documents and recommendations of OIML and other RLMO's for adaption or acceptance in COOMET</i>			2011-2013	
2.1.1	424/BY/08	Translation of new project of VIM	N. Zhagora (BelGIM, Belarus)	Belarus, Russia, Ukraine	2008	Finished (2011)
2.1.2	427/BY/08	Analysis of requirements in the field of legal metrology including examples of application of these requirements to measuring instruments	N. Zhagora (BelGIM, Belarus)	Belarus, Russia, Ukraine	2008	In progress
2.1.3	New 2009	Translation of international vocabulary of legal metrology (VIML)	VNIIMS	Russia, Belarus	2009	under registration
2.1.4	New 2010	To check out uniformity of erification\calibration certificates issued in COOMET member countries and come up with a suggestion on unification, if required (initiator is Ukraine)	NNC "IM", Ukraine	Belarus, Russia, Ukraine	2010	under registration
2.1.5	New 2010	Analysis of OIML D16 "Principles of assurance of metrological control"	O. Kühn (LMET, Germany)		2011	To present at the Seminar (2011)

point	Project ID	Project name	Coordinator	Participants	Scheduled starting date	Remarks
2.1.6	New 2011	Create a database for interested and accepted rules, guides, recommendations and standards in the field of legal metrology between COOMET member-countries and other regional legal metrology organizations	O. Kühn (LMET, Germany)		2011	In progress It will be realized by putting corresponding links on the COOMET web-portal (TC2 page)
2.1.7	New 523/BY/11	Development of a procedure for attributing technical devices to measuring instruments	M. Shabanov (BelGIM, Belarus)	Belarus, Russia, Ukraine, Kazhastan, Moldova, Armenia, Uzbekistan	2011	In progress To present at the TC 2 meeting (2011)
SC 2.2 Technologies of Measuring Devices and Systems in Legal Metrology						
<i>Development Topic</i>		<i>Development of metrological control procedures for measuring instruments and measuring systems with new technologies (i.e. software, data processing, device communication)</i>			2011-2013	
2.2.1	425/BY/08	Development of a template of test procedure for software of measuring instruments	M. Shabanov (BelGIM, Belarus)	Belarus, Russia, Ukraine	2008	In progress
2.2.2	437/BY/08	Development of a program for generating 'reference' data sets for the purpose of software testing	M. Shabanov (BelGIM, Belarus)	Belarus, Russia, Ukraine	2008	Suspended
2.2.3	New 2010	Analysis of new technologies for measuring instruments	O.Kühn (LMET, Germany)	Germany	2010	The presentation was given at the TC 2 meeting (2010)
SC 2.3 Competence and Assessment of Bodies in Legal Metrology						
<i>Development Topic</i>		<i>Development of criteria for assessment of testing laboratories working in the field of type approval, verification laboratories and other parties with the purpose of mutual recognition of the results of their work</i>			2011-2013	
2.3.1	442/UA/08	Analysis of criteria of technical competence used for assessment of verification laboratories	O. Maletskaya (NNC "IM", Ukraine)	Ukraine, Belarus, Russia	2008	Taking into consideration ISO 10012, ISO 17025 Finished (presentation was made at the TC 2 meeting (2010))
2.3.2	426/BY/08	Development of recommendation regarding realization of interlaboratory comparisons (PT schemes) for verification laboratories for assessing their technical competence	M. Shabanov (BelGIM, Belarus)	Belarus, Ukraine, Russia	2008	In progress

point	Project ID	Project name	Coordinator	Participants	Scheduled starting date	Remarks
2.3.3	491/UA/10	Development of COOMET recommendation "General requirements to the competence of verification laboratories"	O. Maletskaya (NNC "IM", Ukraine)	Belarus, Ukraine, Russia	2010	In progress
2.3.4	New 2010	Requirements for the testing laboratories involved in type approval testing	M. Shabanov (BelGIM, Belarus)	Belarus, Ukraine, Russia	2009	Suspended (Considering OIML D30)
2.3.5	New 2010	To work out criteria for evaluating longterm performance of verification labs (by scores, etc.)	O. Maletskaya (NNC "IM", Ukraine)	Ukraine	2010	<i>Objectives of the project should be explained</i>
SC 2.4 Legal Metrology Control						
<i>Development Topic</i>		Development of interstate collaboration and mutual acceptance on legal metrological control of prepackages and measuring instruments			2011-2013	
2.4.1	441/RU/08	Development of template of bilateral agreement on recognition of national prepackages control mark	R. Genkina (VNIIMS, Russia)	Belarus, Russia, Ukraine	2008	Continued (draft document is available)
2.4.2	-	Workshop "Issues of prepackaged goods control"	PTB (Germany) VMT (Lithuania)	Azerbaijan, Armenia, Belarus, Bulgaria, Georgia, Kazakhstan, Kyrgyzstan, Lithuania, Moldova, Russia, Ukraine	2008	Finished
2.4.3	-	Analysis and Conception for Market Surveillance and proposals for establishment of a special working group	Proposed for discussion by O. Kühn (LMET, Germany)		2010	Suspended as a result of discussion at the TC 2 meeting (2010)
2.4.4	-	Planning the participation on WELMEC-Seminars on conformity assessment and market surveillance of MID-Instruments	O. Kühn (LMET, Germany)	Germany	2010	Finished
2.4.5	New 2010	Informing on seminar "Conformity to type (CTT)"	O. Kühn (LMET, Germany)	interested members	2011	In progress
2.4.6	New 533/BY/11	Development of a recommendation for determining amount of prepackage filling with the purpose to make a decision whether this prepackage is a misleading one	N. Lyakhova, (BelGIM, Belarus)	Belarus, Armenia, Azerbaijan, Russia, Uzbekistan and SC2.4 Members	2011	In progress The presentation was given at the TC 2 meeting (2011)

COOMET DEVELOPMENT PROGRAMME FOR 2011–2013

No.	Name of event	Terms	Executors	Remarks
2.2	In the field of legal metrology			
2.2.1	Development and realisation of the Working Programme in the field of legal metrology for 2011 – 2013			
	- Development	2011	Chairperson of TC 2	
	- Realisation	2011–2013	TC 2 Members	
2.2.2	Analysis of possible fields of cooperation with OIML and regional organizations on legal metrology (RLMO). Formulation of suggestions on joint work with them.	2011–2013	TC 2	
2.2.3	Checking documents and recommendations of OIML and other RLMO's for adaption or acceptance in COOMET.	2011–2013	TC 2, SC 2.1	
2.2.4	Development of metrological control procedures for measuring instruments and measuring systems with new technologies (i.e. software, data processing, device communication).	2011–2013	TC 2, SC 2.2	
2.2.5	Development of criteria for assessment of testing laboratories working in the field of type approval, verification laboratories and other parties with the purpose of mutual recognition of the results of their work.	2011–2013	TC 2, SC 2.3	
2.2.6	Development of interstate collaboration and mutual acceptance on legal metrological control of prepackages and measuring instruments.	2011–2013	TC 2, SC 2.4	
2.2.7	Creation of data base of interested and accepted rules, guides, recommendations and standards in the field of legal metrology between COOMET member-countries and other regional legal metrology organizations	2011–2013	TC 2 Members	
2.2.8	Collaboration with TC4 for initiating, holding and contributing workshops and seminars	2011–2013	Chairpersons of TC 2, TC 4	
2.2.9	To initiate translations of international and regional documents in the field of metrology, which pose interest to COOMET member-countries	2011–2013	TC 2 Members	According to COOMET projects initiated by interested party

Resolution of 12 meeting of Technical Committee COOMET TC 2 "Legal metrology"

№	Resolution
1.	<p>To take note of the information about fulfillment of TC 2 decisions, taken at 11th meeting (2010) and finished projects of TC 2:</p> <ul style="list-style-type: none"> – 424/BY/08 "Translation and analysis of new edition of VIM"; – 206/RU-a/00 "The analysis of the acts on metrology and preparation of the proposals on harmonisation of the requirements, rules and norms"; – 208/UA/03 "Preparation of COOMET Recommendation concerning formal description of bilateral agreements for mutual acceptance of the test results and the initial verification of measuring instruments"
2.	To charge Mr. M. Shabanov and Ms. N. Lyakhova (BelGIM, Belarus) with a responsibility of TC2 Secretariat.
3.	<p>To ask Head of COOMET Secretariat Mr. P. Neezhmakov to evaluate possibility of his acting as a chairperson of SC 2.1 "Harmonization of Regulations and Norms in Legal Metrology" to support information exchange regarding documents which are intended to harmonize until new chairperson is elected.</p> <p>To ask Mr. V. Krutikov, COOMET Committee member from Russia, to propose candidate for the SC 2.1 chair.</p>
4.	<p>To ask COOMET Committee members to check and appoint candidates of TC 2 members and members of SC 2.1 – SC 2.4 and send this information (including contact information) to Mr. O. Kühn, Chairperson of TC 2, and COOMET Secretariat by 01.10.2011.</p> <p>To ask TC 2 Secretariat to place this information on the COOMET web-site (TC 2 page).</p> <p>To ask members of TC 2 and SC 2.1 – SC 2.4 to respond swiftly on the requests of TC 2 chairperson and TC 2.</p>
5.	<p>To support suggestion to change Regulations of TC 2 by eliminating the member list and refining organizational structure (point 1.2) and responsibilities of TC 2 (point 1.5), taking into consideration the objectives of TC 2 in general and also SC 2.1 – SC 2.4:</p> <ol style="list-style-type: none"> 1. Analysis of possible fields of cooperation with OIML and regional organizations on legal metrology (RLMO). Formulation of suggestions on joint work with them. 2. Checking documents and recommendations of OIML and other RLMO's for adaption or acceptance in COOMET. 3. Development of metrological control procedures for measuring instruments and measuring systems with new technologies (i.e. software, data processing, device communication). 4. Development of criteria for assessment of testing laboratories working in the field of type approval, verification laboratories and other parties with the purpose of mutual recognition of the results of their work. 5. Development of interstate collaboration and mutual acceptance on legal metrological control of prepackages and measuring instruments. <p>To ask TC 2 Chairperson Mr. O. Kühn to submit amended Regulations of TC 2 to COOMET Committee for approval.</p>

6.	To take note of the information provided by Mr. M. Shabanov about possibility to exchange information between TC 2 and SC 2.1 – SC2.4 members via COOMET web-portal (TC 2 page) – www.coomet.net – also in the restricted access mode (to obtain login and password one should address TC 2 Secretariat).
7.	To ask TC2 members to prepare short review of their national legal metrology infrastructure by 01.11.2011 (the template will be an information of Germany on the TC2 web-page) and to submit it to TC2 Secretariat for placing it on the COOMET web-portal.
8.	To approve amended Work program of TC 2 (Annex 1) To ask members of TC 2 and SC2.1 – SC2.4: – to submit to TC2 secretariat suggestions on their participation in realization of COOMET projects, envisaged by the Work program of TC 2 by 01.12.2011 . – to propose new projects by the next TC2 meeting.
9.	To recommend COOMET member-countries while revising or developing legal documents and national metrological terminology standards to adopt, as much as possible, terminology of international vocabularies of metrology such as VIM "Vocabulary Internationale de Metrologie" (ISO GUIDE 99) and OIML VIML "Vocabulary Internationale de Metrologie Legale". To ask TC 2 Mr. O. Kühn chairperson to submit suggestion on inclusion of the abovementioned recommendation in the resolutions of the next COOMET Committee meeting to COOMET Secretariat.
10.	To ask VNIIMS (Russia) to send an application form of a proposed project "Translation of international vocabulary of legal metrology (VIML)" to COOMET Secretariat for registration. To ask NNC "IM" (Ukraine) to submit application form of proposed COOMET project "To check out uniformity of verification\calibration certificates issued in COOMET member countries and come up with a suggestion on unification, if required" to COOMET Secretariat for registration. To be fulfilled by 01 of October 2011 .
11.	To ask the coordinator of the finished COOMET project 442/UA/08 "To work out criteria for evaluating longterm performance of verification labs (by scores, etc.)" to prepare final report and submit it to TC2 Secretariat by 01.10.2011 for placing at the COOMET web-portal.
12.	To ask the proposer of COOMET project "To work out criteria for evaluating longterm performance of verification labs (by scores, etc.)" (Mrs. O. Maletskaya, Ukraine) to provide explanations regarding the aim and content of the project for making decision on the need of its joint development and present them on the next TC2 meeting.
13.	To support initiative in organizing seminar on prepackages under auspices of COOMET. To propose SC 4.5 to organize training workshop to support realization of the project 533/BY/11 "Development of a recommendation for determining amount of prepackage filling with the purpose to make a decision whether this prepackage is a misleading one"
14.	To approve amended section "Legal metrology" of the COOMET Development program for 2011 – 2013 (Annex 2)
15.	To ask TC2 Secretariat to place on COOMET web-portal (TC 2 page): – links to the lists of basic documents (data bases) of international and regional legal metrology organizations (OIML, WELMEC)

	<ul style="list-style-type: none"> – working documents and decisions of 12 meeting of TC 2 (6–7 of September 2011, Erevan, Armenia); – working papers of the seminar "Experiences and Developments in Legal Metrology" (7-8 of September 2011, Erevan, Armenia). <p>To be fulfilled by 25 of September 2011.</p>
16.	To ask chairperson of SC 2.4 "Legal Metrology Control" Mrs. R. Genkina to prepare explanations (in writing) on the redefined provisions of the Russian Law on Metrology ("About uniformity of measurements") and present it to the next TC2 meeting for discussion and finding solution.
17.	To hold the next meeting of TC 2 on 18 – 19 of September, 2012 in Georgia.