



## MINUTES of the 19<sup>th</sup> meeting of the COOMET President's Council

10–11 December 2014, Braunschweig, Germany

The following persons participated in the meeting:

Representatives of national metrology organisations of COOMET Member Countries		
Country	Name	Status in COOMET, NMI
<b>GERMANY</b>	1. Peter ULBIG	Chairperson of TC2, PTB
	2. Andreas ODIN	Chairperson of QF, PTB
	3. Matthias HESSE	Project-Evaluator, PTB
	4. Annette KÖGLER	Chairperson of SC 4.1, PTB
	5. Jelena GERLTS	Interpreter, PTB
<b>RUSSIA</b>	6. Vladimir KRUTIKOV	COOMET Vice-President, VNIIOFI
	7. Natalia MURAVSKAYA	Chairperson of TC 3.1, VNIIOFI
	8. Anna CHUNOVKINA	Chairperson of JCMS, VNIIM
	9. Vitaly BUGAEV	Administrator of COOMET web-site, Chairperson of SC 4.2, VNIIFTRI
	10. Sergey KOMISSAROV	Head of COOMET Secretariat, VNIIMS
<b>UKRAINE</b>	11. Pavel NEYEZHMAKOV	COOMET Vice-President, NSC "Institute of Metrology"
	12. Yulia BUNYAEVA	National COOMET Secretariat in Germany, NSC "Institute of Metrology"
<b>BIPM</b>	13. Chingis KUANBAYEV	JCRB Executive Secretary

The 19<sup>th</sup> meeting of the COOMET President's Council was opened by COOMET President Prof. Vladimir Krutikov and Dr. Peter Ulbig; they welcomed the participants of the meeting and wished successful and effective work.

The following agenda was adopted:

1. Allocation of duties between COOMET Vice-Presidents  
*Speaker: COOMET President V. Krutikov*
2. Implementation of the resolutions of the 18<sup>th</sup> meeting of COOMET President's Council



- Speaker:*            *Head of COOMET Secretariat S. Komissarov*
3.    Results of the 25<sup>th</sup> CGPM meeting  
*Speaker:*            *COOMET Vice-president P. Neyezhnikov*
4.    Results of the 32<sup>nd</sup> meeting of JCRB  
*Speaker:*            *COOMET Vice-president P. Neyezhnikov*
5.    Results of the 49<sup>th</sup> meeting of CIML and RLMO round-table  
*Speaker:*            *Head of COOMET Secretariat S. Komissarov*
6.    Implementation of CIPM MRA  
6.1 Implementation of COOMET Programme of Comparisons D9/2014, KCDB registration of CMCs of NMIs from COOMET member countries.  
*Speakers:*            *Chairperson of SC 4.2 V. Bugayev*  
                                 *Chairperson of JCMS A. Chunovkina*
- 6.2 Presentation of Program of Comparisons for 2015, signing by COOMET President  
*Speaker:*            *Chairperson of SC 4.2 V. Bugayev*
- 6.3 Activation of checking the results of comparisons.  
*Speakers:*            *JCRB Executive Secretary Ch. Kuanbayev*  
                                 *Chairperson of JCMS A. Chunovkina*
- 6.4 Progress in QMS review of COOMET NMIs and in COOMET Quality Forum  
*Speakers:*            *Chairperson of Quality Forum A. Odin*  
                                 *Chairperson of TC 3.1 N. Muravskaya*
7.    Results of the 15<sup>th</sup> meeting of TC 2 “Legal metrology”. TC 2 Work Program for 2014 – 2015  
*Speaker:*            *Chairperson of TC2 P. Ulbig*
8.    Results of the 11<sup>th</sup> meeting of TC 4 “Information and training”. TC 4 Work Program for 2015 – 2017.  
*Speakers:*            *COOMET Vice-president P. Neyezhnikov*  
                                 *Chairperson of SC 4.2 V. Bugayev*
9.    Drafts and updated versions of COOMET publications  
9.1 About Draft COOMET Recommendation “Rules of filling-in of the COOMET RM DB Form” within 543/AM-a/11  
*Speaker:*            *Chairperson of SC 4.2 V. Bugayev*  
9.2 About Draft COOMET Recommendation “Procedure for preparing certificates of training, study visits and up-skilling within the framework of COOMET” within 597/BY-a/13  
*Speaker:*            *COOMET Vice-president P. Neyezhnikov*
10. Preparation of the 25<sup>th</sup> meeting of COOMET Committee  
*Speaker:*            *Head of COOMET Secretariat S. Komissarov*



11. Announcing the nominees for the COOMET Honorary Metrologist Title  
*Speaker: Head of COOMET Secretariat S. Komissarov*
12. Report on the results of seminars
  - 12.1. Workshop for technical administrators of COOMET web-portal  
*Speaker: Chairperson of SC 4.1 A. Koegler*
  - 12.2. Joint COOMET-BIPM Seminar “Efficient Management of Comparisons and CMC Review Processes in COOMET”  
*Speakers: Chairperson of SC 4.1 A. Koegler  
Chairperson of JCMS A. Chunovkina  
COOMET Vice-president P. Neyezhnikov*
  - 12.3. Seminar on Progress of Key, Supplementary and Pilot Comparisons in Mass and Management of Comparisons and CMC Review Processes in COOMET TC 1.6;  
*Speakers: Chairperson of SC 4.1 A. Koegler  
COOMET Vice-president P. Neyezhnikov*
  - 12.4. Seminar “Measuring systems in legal metrology”  
*Speaker: Chairperson of SC 4.1 A. Koegler*
  - 12.5. Seminar “Awareness Activities in COOMET Member States: Experiences and Recommendations”  
*Speakers: Chairperson of SC 4.1 A. Koegler  
COOMET Vice-president P. Neyezhnikov*
  - 12.6. Seminar on the training of the COOMET internal Auditors  
*Speaker: Chairperson of SC 4.1 A. Koegler*
  - 12.7. Conference “Advanced Mathematical and Computational Tools in Metrology and Testing (AMCTM 2014)”  
*Speaker: Chairperson of JCMS A. Chunovkina*
  - 12.8. Seminar on measurements and comparisons of electrical resistance standards  
*Speaker: Chairperson of SC 4.1 A. Koegler*
13. On the VI International competition “COOMET Best young metrologist - 2015”  
*Speaker: COOMET Vice-president P. Neyezhnikov*
14. Presentation of preliminary results of the evaluation of the project “Improvement of the regional cooperation between member countries of the RMO COOMET”  
*Speaker: Matthias Hesse, Lead evaluator*
15. Miscellaneous
  - 15.1 News on [www.coomet.net](http://www.coomet.net)
16. Venue and date of the next meeting of COOMET President’s Council  
*Speaker: Head of COOMET Secretariat S. Komissarov*



17. Discussion and adoption of the resolutions of the meeting
18. Council  
*Speaker: Head of COOMET Secretariat S. Komissarov*
19. Discussion and adoption of the resolutions of the meeting



## **DECISIONS AND ACTIONS**

### **19<sup>th</sup> meeting of COOMET President's Council**

#### **1. Allocation of duties between COOMET Vice-Presidents**

*Decisions and actions:*

- *to accept the resignation of COOMET Vice-president K.-D. Sommer;*
- *to approve P.Ulbig as the COOMET Vice-president;*
- *for COOMET Secretariat to include the issues of the approval of P.Ulbig as COOMET Vice-president and the allocation of duties of between COOMET Vice-presidents into the agenda of 25<sup>th</sup> COOMET Committee meeting.*

#### **2. Implementation of the resolutions of the 18<sup>th</sup> meeting of COOMET President's Council**

*Decisions and actions:*

- *to ask COOMET President to inform the meetings of Eurasian Economic Commission about COOMET activities.*

#### **3. Results of 25<sup>th</sup> CGPM**

*Decisions and actions:*

- *to take notice of information of COOMET Vice-president P. Neyezhnikov about 25<sup>th</sup> meeting of CGPM;*
- *to recommend COOMET member-states, which are the associates of CGPM to work more actively for signing the Metre Convention.*

#### **4. Results of the 32<sup>nd</sup> meeting of JCRB**

*Decisions and actions:*

- *to take notice of information of COOMET Vice-president P. Neyezhnikov about 32<sup>nd</sup> meeting of JCRB.*

#### **5. Results of the 49<sup>th</sup> meeting of CIML and RLMO round-table**

*Decisions and actions:*

- *to take notice of information of Head of COOMET Secretariat S. Komissarov about 49<sup>th</sup> CIML meeting and RLMO Round Table;*
- *to emphasize the commitment of TC 2 "Legal Metrology" to the organization of training workshops in the field of legal metrology;*
- *to recommend COOMET member-states to take part in the meetings of CIML and RLMO round tables.*

#### **6. Implementation of CIPM MRA**

##### **6.1. Implementation of COOMET Program of Comparisons D9/2014, KCDB registration of CMCs of NMIs from COOMET member countries.**

*Decisions and actions:*

- *to ask COOMET Vice-president P.Neyezhnikov together with Chairperson of Joint Committee on Measuring Standards A. Chunovkina to update the COOMET*



*Recommendation R/GM/11:2010 “Regulations for comparison of measurement standards from the national metrological institutes of COOMET” and to include the criteria to be met by national measuring standards, participating in the comparisons, into the text.*

- *to approve the report about implementation of COOMET Program of comparisons of NMIs in 2014;*
- *to publish the information about the implementation of COOMET Program of comparisons of NMIs on COOMET web-site;*
- *to take notice of report on the CMC lines published in KCDB BIPM.*

## **6.2 Presentation of Program of Comparisons for 2015, signing by COOMET President**

*Decisions and actions:*

- *to approve the presented COOMET Program of comparisons of NMIs as of 10 of December of 2014;*
- *for COOMET Secretariat to send the COOMET Program of comparisons of NMIs to COOMET Committee members and upload it to the COOMET informational resources till 19<sup>th</sup> of December 2014.*

## **6.3 Activation of checking the results of comparisons**

*Decisions and actions:*

- *to take notice of information of JCRB Executive Secretary Ch.Kuanbayev about state and problems of carrying out comparisons and interregional expertise of CMC entries in COOMET;*
- *to ask COOMET President and Vice-presidents to consider the possibility to include the monitoring of KCDB in part of comparisons and interregional expertise of CMC-lines of COOMET into duties of Vice-presidents;*
- *to ask COOMET Vice-president P.Neyezhnikov together with Chairperson of JCMS A. Chunovkina and coordinator of PTB-COOMET project A. Koegler to schedule the training workshop on efficient management of comparisons and procedures of submitting information to KCDB web-site for Chairpersons and experts of COOMET TCs;*
- *to draw the attention of COOMET Committee Members and Directors of NMIs to the importance of work in the frames of comparisons and necessity to support this;*
- *to incorporate the knowledge and practice of Ch.Kuanbayev into the work of the Joint Committee on Measuring Standards.*

## **6.4 Progress in QMS review of COOMET NMIs and in COOMET Quality Forum**

*Decisions and actions:*

- *to take notice of information about work of Quality Forum.*

## **7. Results of the 15<sup>th</sup> meeting of TC 2 “Legal metrology”. TC 2 Work Program for 2014 – 2015**

*Decisions and actions:*

- *to support TC 2 Work Program for 2014 – 2015 (Annex 3) and recommend it for approval at 25<sup>th</sup> COOMET Committee meeting;*
- *to ask Chairperson of TC 2 (Peter Ulbig, Germany) to prepare and to send a letter on behalf of COOMET Committee requesting active participation of representatives of member-countries in technical committees and subcommittees of OIML to the leaders of Governmental bodies on standardisation and metrology and NMIs.*



## **8. Results of the 11<sup>th</sup> meeting of TC 4 “Information and training”. TC 4 Work Program for 2015 – 2017**

*Decisions and actions:*

- *to take notice of the information about 11<sup>th</sup> meeting of TC 4 “Information and training”;*
- *to agree with prolongation of duties of TC 4 Chairperson P.Neyezhnikov for next 4 years, to introduce the post of Deputy Chairperson into the structure of TC 4, to elect the Head of COOMET Secretariat S. Komissarov as the Deputy Chairperson of TC 4 and to recommend these decisions for the approval by 25<sup>th</sup> COOMET Committee meeting;*
- *to support TC 4 Work Program for 2015 – 2017 (Annex 4) and recommend it for approval at 25<sup>th</sup> COOMET Committee meeting.*

## **9. Drafts and updated versions of COOMET publications**

**9.1 About Draft COOMET Recommendation “Procedure for recognizing technical devices as measuring instruments”**

**9.2 About Draft COOMET Recommendation “General requirements for the competence of verification laboratories”**

**9.3 About Draft COOMET Recommendation “Rules of filling-in of the COOMET RM DB Form” within 543/AM-a/11**

**9.2 About Draft COOMET Recommendation “Procedure for preparing certificates of training, study visits and up-skilling within the framework of COOMET” within 597/BY-a/13**

*Decisions and actions:*

- *to approve and recommend for approval on 25<sup>th</sup> COOMET Committee meeting the Recommendation “Procedure for recognizing technical devices as measuring instruments”;*
- *to approve and recommend for approval on 25<sup>th</sup> COOMET Committee meeting the Recommendation “General requirements for the competence of verification laboratories”;*
- *to approve and recommend for approval on 25<sup>th</sup> COOMET Committee meeting the Recommendation “Procedure for preparing certificates of training, study visits and up-skilling within the framework of COOMET”;*
- *to ask Chairperson of SC4.2 V. Bugaev together with TC 1.12 “Reference Materials” to improve the draft Recommendation “Rules of filling-in of the COOMET RM DB Form” with account of the discussion and to send it to the Chairpersons of all TCs of Joint Committee on Measuring Standards for approval;*
- *for COOMET Secretariat to include the issue of the approval of the Recommendation into the agenda of 25<sup>th</sup> COOMET Committee meeting.*

## **10. Preparation of the 25<sup>th</sup> meeting of COOMET Committee**

*Decisions and actions:*

- *to schedule the 25<sup>th</sup> COOMET Committee meeting for 22<sup>nd</sup> week (25 – 29 of May 2015) in Khudjand, Tajikistan;*
- *for COOMET Secretariat to post the information about the 25<sup>th</sup> COOMET Committee meeting at the COOMET informational resources and till 30<sup>th</sup> of January 2015;*





- for COOMET Secretariat to inform COOMET Committee members and representatives of international and regional organizations on metrology about time and venue of holding the 25<sup>th</sup> COOMET Committee meeting till 30<sup>th</sup> of January 2015.

## **11. Announcing the nominees for the COOMET Honorary Metrologist Title**

*Decisions and actions:*

- to instruct COOMET Secretariat to send the list of nominees for the “COOMET Honorary Metrologist” title to the COOMET Vice-presidents for voting via e-mail;
- for COOMET Secretariat to include the issue of the approval of the decision about awarding in the agenda of 25<sup>th</sup> meeting of COOMET Committee.

## **12. Results of workshops**

*Decisions and actions:*

- to take notice of information about results of seminars held in the framework of COOMET;
- COOMET President’s Council approves the importance of training workshops and considers the continuation of this work to be reasonable;
- to recommend COOMET Committee Members to stimulate the participation of the representatives of their countries in the work of COOMET Technical Committees.

## **13. On the VIth international competition “COOMET Best young metrologist - 2015”**

*Decisions and actions:*

- to hold the VIth international competition “COOMET Best young metrologist - 2015” in June 2015 in Kiev, Ukraine;
- to ask COOMET Vice-president P.Neyezhnikov to report on preparation of the competition at the 25<sup>th</sup> COOMET Committee meeting.

## **14. Presentation of preliminary results of the evaluation of the project “Improvement of the regional cooperation between member countries of the RMO COOMET”**

*Decisions and actions:*

- to take notice of information about preliminary results of the evaluation of the project “Improvement of the regional cooperation between member countries of the RMO COOMET”;
- to ask COOMET President to send letter to the Federal Ministry of Economic Cooperation and Development of Germany with high appreciation of project “Improvement of the regional cooperation between member countries of the RMO COOMET”;
- to ask COOMET President to send letter to PTB President with positive evaluation for cooperation with COOMET in the framework of the project “Improvement of the regional cooperation between member countries of the RMO COOMET” and active and efficient work of its’ coordinator A.Koegler.

## **15. Miscellaneous**

### **15.1 News on [www.coomet.net](http://www.coomet.net)**





*Decisions and actions:*

- *to agree with suggested variant of cross-references on COOMET web-site [www.coomet.org](http://www.coomet.org) and COOMET web-portal [www.coomet.net](http://www.coomet.net) and to recommend to place them on the home pages.*

**16. Venue and date of the next meeting of COOMET President's Council**

*Action:*

- *to hold the 20<sup>th</sup> meeting of COOMET President's Council on November 2015 in Belarus.*

**17. Discussion and adoption of the resolutions of the meeting**

*Action:*

- *for COOMET Secretariat to prepare the draft minutes of the 19<sup>th</sup> meeting of COOMET President's Council as soon as these decisions are agreed and send it to COOMET Vice-Presidents for approval.*

V. Krutikov  
COOMET President

S. Komissarov  
Head of COOMET Secretariat