

36-th COOMET Committee meeting
International Conference dedicated to the 100th
anniversary of metrological activity in Uzbekistan
4 to 6 June 2024, Tashkent, Uzbekistan



INFORMATION FOR THE PARTICIPANTS

1. Time schedule (time – UTC+5)

Time UTC+5	Tuesday, 4 June 2024	Wednesday, 5 June 2024	Thursday, 6 June 2024
08:30	Offline registration or connection test		
09:00		Offline registration or connection test	Offline registration or connection test
10:00	Meeting of the Joint Committee for Measurement Standards (09:00 – 12:00)	COOMET Committee Plenary Session (10:00 – 13:00)	Conference Panel Sessions (10:00 – 13:00)
11:00			
12:00	Lunch (12:00 – 13:00)	<i>Coffee break (11:30 – 12:00)</i>	<i>Coffee break (11:40 – 12:00)</i>
13:00	COOMET Committee Working Session (13:00 – 16:00) <i>Coffee break (16:10 – 16:20)</i>	Lunch (13:00 – 14:00)	Lunch (13:30 – 14:30)
14:00		COOMET Committee Plenary Session (14:00 – 18:00) <i>Coffee break (15:40 – 16:00)</i>	Conference Panel Sessions (14:00 – 17:00) <i>Coffee break (15:40 – 16:00)</i>
15:00			
16:00			
17:00	Cultural program		
18:00			
19:00	Official dinner	Official dinner	

Format:

The COOMET Committee meeting will be divided into two parts:

- **Working session**, to which only COOMET Committee members or their official representatives are invited;
- **Plenary session** involving all members of the countries' delegations, representatives of international and regional organizations and guests.

See conditions for participation in section 2.

Information on the conference will be sent additionally soon.

Important: The inviting party represented by the management of UzNIM and the COOMET Acting President hope for your offline participation in these events!

To ensure a quorum at the COOMET Committee meeting, it will also be possible to join online in the videoconference format on the Zoom platform. **You are kindly requested to use this format only in exceptional circumstances!**

For those who join online, the videoconference parameters will be sent to the email addresses indicated in the registration, ahead of the meeting.

Note – Please check the time in view of the difference between UTC+5 and your location (if you join online).

Please, preregister (see section 3).

Venue:

InterContinental Tashkent Hotel

Working and Plenary Session of the COOMET Committee: InterContinental Tashkent Hotel

Conference: conference room "Amudaryo"

Working languages: English, Russian (simultaneous interpretation will be provided).

2. Participation in the events

	COOMET Committee Working Session	COOMET Committee Plenary Session	Conference
COOMET Committee members or their official representatives	+	+	+
Representatives of the national secretariats of member countries	+(if officially confirmed by the Committee member)	+	+
Chairs of COOMET structural bodies or their representatives, Chairs of COOMET task groups		+	+
Invited guests (representatives of international and regional organizations)		+	+

IMPORTANT:

- Members of the country's delegation to the COOMET Committee meeting **shall be determined by the COOMET Committee member** and shall be confirmed in an official letter addressed to the COOMET Acting President under the signature of the COOMET Committee member.
- If a Committee member from a country cannot participate in the COOMET Committee meeting, please indicate in an official letter addressed to the COOMET Acting President, **who will be the official representative of the COOMET Committee member at the meeting.**
- If a representative of a country (Committee member or his/her official representative) cannot participate in the COOMET Committee meeting, please also notify the COOMET Acting President.
Official confirmation of the authority is important owing to the fact that the election of the COOMET Acting President for the period from year 2024 to year 2027 will take place during the Working Session of the COOMET Committee meeting.
- Participation of representatives of the national secretariats of member countries in the Working Session shall be officially confirmed by the COOMET Committee member.

International Scientific and Practical Conference dedicated to the 100th anniversary of metrology in Uzbekistan

- COOMET Committee members or their official representatives, as well as other members of the official delegations of the countries, taking part in the COOMET Committee meeting, are invited to participate in the conference.
- For all issues of participation in the conference please contact the Organizing Committee (coomet2024@gmail.com).

3. Preregistration for participation

Preregistration of participants is foreseen for the COOMET events.

Registration is required in order to assess preliminarily the number of participants planning their participation offline and online and to prepare technically for the events.

Important: The inviting party represented by the management of UzNIM and the COOMET Acting President hope for your offline participation in these events!

We would like to request Committee members to send a confirmation of the members of their country's delegation (see section 2) as soon as possible, **but no later than 05.05.2024.**

We would like to request each member of the country's official delegation and each representative of the international/regional organization to **send the registration form of the participant to the Organizing Committee as soon as possible, but no later than 05.05.2024.**

4. Visa and invitation letters

Citizens of some countries need visa to enter Uzbekistan.

For formal invitation letters for visa, please contact the Organizing Committee (coomet2024@gmail.com, ksm.coomet@gmail.com).

For the preparation of an invitation letter, a copy of your passport, dates of arrival and departure are required.

5. Accommodation

In order to effectively coordinate and organize the events, accommodation in the hotel "InterContinental Tashkent Hotel " is proposed for all participants (the events will be held in the conference rooms of the hotel).

Address: Shakhrisabz Street 2 Tashkent 100000 Uzbekistan
<https://www.ihg.com/intercontinental/hotels/ru/ru/tashkent/tasat/hoteldetail>



Accommodation rates:

A single standard room, with breakfast included: **100 USD per night**.

The special rates are only valid **until 15.05.2023** and apply only for the period from 4 to 7 June 2024.

Reservation for earlier or later dates may be possible on request, if rooms are available, and at regular hotel rates.

To book accommodation in the hotel, please fill out the attached application form, sign it and SEND to the ORGANIZING COMMITTEE.

Important: If you book another hotel, please duly inform the Organizing Committee for the arrangement of picking up at the airport and transfer to the hotel.

6. Transfer

In view of the scheduled events: day of arrival – 4 June 2024; day of departure – 7 June 2024.

The Organizing Committee will provide for picking up the participants at the Tashkent airport upon their arrival and for the transfer to the hotel and from the hotel to the airport.

Please indicate full data about your arrival/departure (dates, time, flight number, booked hotel) in the registration form, or report them to the Organizing Committee (coomet2024@gmail.com, ksm.coomet@gmail.com) in order to arrange for picking up and transfer.

7. Contact details of the Organizing Committee

For all issues please contact the Organizing Committee (coomet2024@gmail.com, ksm.coomet@gmail.com)

See you in Tashkent!